

NORTHEAST KANSAS COMMUNITY ACTION PROGRAM, INC.
Hiawatha, Kansas

FINANCIAL STATEMENTS
AND
SUPPLEMENTARY INFORMATION
WITH
INDEPENDENT AUDITOR'S REPORT
Year Ended March 31, 2020

Northeast Kansas Community Action Program Inc.
Hiawatha, Kansas
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Northeast Kansas Community Action Program Inc.
Hiawatha, Kansas
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INDEPENDENT AUDITOR'S REPORT

Board of Directors
Northeast Kansas Community Action Program Inc.
Hiawatha, KS

Report on the Financial Statements

We have audited the combined financial statements of Northeast Kansas Community Action Program Inc. (a nonprofit corporation), which comprise the statement of financial position as of March 31, 2020, and the related statement of activities, and cash flows for the year then ended, and the related notes to the financial statements.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation and maintenance of internal control relevant to the preparation and fair presentation of the financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Opinion

In our opinion, the financial statements referred to above presents fairly, in all material respects, the financial position of Northeast Kansas Community Action Program, Inc. as of March 31, 2020, and the changes in its net assets and its cash flows for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Other Matters

Other Information

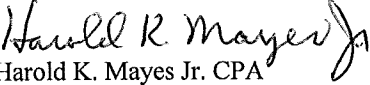
Our audit was conducted for the purpose of forming an opinion on the financial statements as a whole. The accompanying additional information pages 20 to 70 are presented for additional analysis and are not a required part of the basic financial statements. The accompanying schedule of expenditures of federal awards, as required by Title 2 *U.S. Code of Federal Regulations* (CFR) Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards*, is also presented for purposes of additional analysis and is not a required part of the financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the financial statements. The information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly stated, in all material respects, in relation to the financial statements taken as a whole.

Report on Summarized Comparative Information

The financial statements of Northeast Kansas Community Action Program, Inc. were previously audited by McBride, Lock & Associates, LLC and they expressed an unmodified audit opinion on those audited financial statements in their report dated September 11, 2019. In our opinion, the summarized comparative information presented herein as of and for the year ended March 31, 2019 is consistent, in all material respects, with the audited financial statements from which it has been derived.

Other reporting required by Government Auditing Standards

In accordance with *Government Auditing Standards*, we have also issued our report dated October 1, 2020, on our consideration of Northeast Kansas Community Action Program, Inc.'s internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering Northeast Kansas Community Action Program, Inc.'s internal control over financial reporting and compliance.


Harold K. Mayes Jr. CPA
Agler & Gaeddert, Chartered
Ottawa, Kansas
October 1, 2020

Northeast Kansas Community Action Program, Inc.
STATEMENT OF FINANCIAL POSITION
As of March 31, 2020
(with summarized financial information at March 31, 2019)

	2020	Previous Auditor 2019
ASSETS		
Current assets		
Cash	\$ 413,383	\$ 453,500
Investments	35,650	55,410
Grant Funds Receivable	662,666	391,346
Accounts receivable	7,549	2,532
Inventory	539	247
Prepaid Expenses	40,227	24,621
<i>Total current assets</i>	<u>1,160,014</u>	<u>927,656</u>
Fixed Assets		
Property and Equipment	2,899,345	2,914,477
Less accumulated depreciation	<u>(1,939,328)</u>	<u>(1,836,609)</u>
<i>Total property and equipment</i>	<u>960,017</u>	<u>1,077,868</u>
Other assets		
Restricted cash - FSS Participants	31,933	21,419
<i>Total other assets</i>	<u>31,933</u>	<u>21,419</u>
<i>Total assets</i>	\$ <u><u>2,151,964</u></u>	\$ <u><u>2,026,943</u></u>
LIABILITIES AND NET ASSETS		
Current liabilities		
Accounts payable	\$ 316,995	\$ 215,302
Accrued Payroll and Related Expenses	323,604	232,636
Accrued Liabilities	674	0
Accrued Compensated Absences	65,610	56,769
Current portion of long-term debt	13,205	12,579
Reserve Accounts	47,603	19,332
<i>Total current liabilities</i>	<u>767,691</u>	<u>536,618</u>
Non-Current Liabilities		
FSS Escrow	31,933	21,419
Notes Payable - net of current portion of long-term debt	<u>115,329</u>	<u>128,564</u>
Total Liabilities	<u>914,953</u>	<u>686,601</u>
Net assets		
Without donor restriction		
Undesignated	897,369	1,053,848
Board-designated	186,160	186,160
Total Net Assets Without Donor Restrictions	<u>1,083,529</u>	<u>1,240,008</u>
With donor restriction	153,482	100,334
<i>Total net assets</i>	<u>1,237,011</u>	<u>1,340,342</u>
<i>Total liabilities and net assets</i>	\$ <u><u>2,151,964</u></u>	\$ <u><u>2,026,943</u></u>

The accompanying notes are an integral part of this financial statement.

Northeast Kansas Community Action Program, Inc.

STATEMENT OF ACTIVITIES

Year ended March 31, 2020

(with summarized financial information at March 31, 2019)

	Without Donor Restirction	With Donor Restriction	2020 Total	Previous Auditor 2019 Total
Revenues				
Federal Grants	\$ 7,622,985	\$ 67,420	\$ 7,690,405	\$ 6,996,635
Donations	29,180	0	29,180	37,001
Reimbursements	0	0	0	2,297
Other	18,746	0	18,746	23,367
In-kind contributions	774,514	0	774,514	978,284
Total Revenue	8,445,425	67,420	8,512,845	8,037,584
Net assets release from restriction	0	0	0	0
Total Revenue	8,445,425	67,420	8,512,845	8,037,584
Expenses				
Child Care	6,006,430	0	6,006,430	5,481,157
Community Services	434,846	0	434,846	570,228
Housing	1,222,387	0	1,222,387	1,097,370
Other Services	8,809	0	8,809	28,302
Total Program Services	7,672,472	0	7,672,472	7,177,057
Management and General	822,763	0	822,763	790,397
Fixed Assets	108,393	0	108,393	54,767
Total Support Expenses	931,156	0	931,156	845,164
Total expenses	8,603,628	0	8,603,628	8,022,221
Other Revenue (Expense)				
Unrealized Gain/(Loss) on Invest.	(20,982)	0	(20,982)	(11,835)
Investment Income	2,334	0	2,334	1,623
Gain/(Loss) on Disposal of Assets	6,100	0	6,100	8,136
Total Other Revenue/(Expense)	(12,548)	0	(12,548)	(2,076)
Change in net assets	(170,751)	67,420	(103,331)	13,287
Net Assets				
Beginning of the year - restated	1,254,280	86,062	1,340,342	1,327,055
End of the year	\$ 1,083,529	\$ 153,482	\$ 1,237,011	\$ 1,340,342

The accompanying notes are an integral part of this financial statement.

Northeast Kansas Community Action Program, Inc.

STATEMENT OF FUNCTIONAL EXPENSES

Year ended March 31, 2020

(with summarized financial information at March 31, 2019)

	Child Care	Community Services	Housing	Other Services
Expenditures				
Personnel	\$ 2,876,805	\$ 208,936	\$ 112,377	\$ 0
Fringe Benefits	939,708	71,587	39,260	0
Equipment	126,510	0	0	0
Computer	28,461	3,467	119	0
Supplies	578,095	14,073	9,680	2,702
Rent/Utilities	173,688	17,610	2,284	0
Facility Repair/Maintenance	53,128	1,940	1,770	26
Mortgage	19,185	147	0	0
Professional Fees	8,079	956	145	0
Communications	110,462	15,110	4,931	4
Vehicle	147,465	9,352	1,718	0
Insurance	32,037	3,328	847	0
Travel	39,744	10,049	1,638	0
Registration	29,868	5,857	3,450	0
Tuition and Books	8,496	0	0	0
Depreciation	0	0	0	0
Interest	0	0	0	0
Other Operating Expenses	54,845	10,448	2,494	334
Support to Other Programs	0	0	0	0
Direct Customer Services	26,218	41,420	1,041,362	5,743
In-Kind Contributions	753,636	20,566	312	0
Total Expenses	\$ <u>6,006,430</u>	\$ <u>434,846</u>	\$ <u>1,222,387</u>	\$ <u>8,809</u>
Indirect Expenses	<u>733,247</u>	<u>69,696</u>	<u>13,333</u>	<u>0</u>
Total Expenditures	\$ <u><u>6,739,677</u></u>	\$ <u><u>504,542</u></u>	\$ <u><u>1,235,720</u></u>	\$ <u><u>8,809</u></u>

The accompanying notes are an integral part of this financial statement.

				Previous Auditor 2019	
Total Programs	Management and General	Fixed Assets	Total	Total	
\$ 3,198,118	\$ 501,351	\$ 0	\$ 3,699,469	\$ 3,415,705	
1,050,555	128,970	0	1,179,525	1,011,668	
126,510	0	(126,510)	0	0	
32,047	58,606	0	90,653	109,729	
604,550	40,507	0	645,057	394,691	
193,582	10,345	0	203,927	196,798	
56,864	10,936	0	67,800	62,360	
19,332	0	(19,332)	0	0	
9,180	26,091	0	35,271	34,041	
130,507	15,284	0	145,791	127,633	
158,535	4,450	0	162,985	153,087	
36,212	3,659	0	39,871	36,632	
51,431	5,469	0	56,900	84,132	
39,175	4,435	0	43,610	64,133	
8,496	315	0	8,811	5,196	
0	0	247,512	247,512	218,173	
0	0	6,723	6,723	7,650	
68,121	9,725	0	77,846	58,271	
0	0	0	0	526	
1,114,743	2,620	0	1,117,363	1,063,512	
774,514	0	0	774,514	978,284	
\$ 7,672,472	\$ 822,763	\$ 108,393	\$ 8,603,628	\$ 8,022,221	
816,276	(816,276)	0	0	0	
\$ 8,488,748	\$ 6,487	\$ 108,393	\$ 8,603,628	\$ 8,022,221	

The accompanying notes are an integral part of this financial statement.

Northeast Kansas Community Action Program, Inc.
STATEMENT OF CASH FLOWS
Year ended March 31, 2020
(with summarized financial information for March 31, 2019)

	<u>2020</u>	Previous Auditor <u>2019</u>
CASH FLOWS PROVIDED BY (USED IN) OPERATING ACTIVITIES		
Cash received from grants	\$ 7,420,436	\$ 7,068,945
Cash received from other	9,839	23,164
Cash received from donations	33,070	37,001
Cash paid to program employees and providers	(7,381,748)	(6,782,342)
Interest expense	(6,723)	(7,650)
Interest received	<u>2,334</u>	<u>1,623</u>
<i>Net cash provided by (used in) operating activities</i>	<u>77,208</u>	<u>340,741</u>
CASH FLOWS PROVIDED BY (USED IN) INVESTING ACTIVITIES		
Unrealized (Gain)/Loss on Investments	32,308	21,585
Acquisition of Property and Equipment	<u>(126,510)</u>	<u>(162,537)</u>
<i>Net cash provided by (used in) investing activities</i>	<u>(94,202)</u>	<u>(140,952)</u>
CASH FLOWS PROVIDED BY (USED IN) FINANCING ACTIVITIES		
Payments of Long-Term Debt	<u>(12,609)</u>	<u>(24,648)</u>
<i>Net cash provided by (used in) financing activities</i>	<u>(12,609)</u>	<u>(24,648)</u>
Net increase (decrease) in cash and cash equivalents	(29,603)	175,141
Beginning cash and cash equivalents	<u>474,919</u>	<u>299,778</u>
Ending cash and cash equivalents	\$ <u><u>445,316</u></u>	\$ <u><u>474,919</u></u>
Cash	\$ 413,383	\$ 453,500
Restricted cash	<u>31,933</u>	<u>21,419</u>
	\$ <u><u>445,316</u></u>	\$ <u><u>474,919</u></u>

The accompanying notes are an integral part of this financial statement.

Northeast Kansas Community Action Program, Inc.

STATEMENT OF CASH FLOWS

Reconciliation of change in net assets to net cash provided by operating activities

Year ended March 31, 2020

(with summarized financial information for March 31, 2019)

	<u>2020</u>	<u>Previous Auditor 2019</u>
CASH FLOWS PROVIDED IN (USED IN) OPERATING ACTIVITIES		
Increase (decrease) in net assets	\$ (101,980)	\$ 13,287
Adjustments to reconcile change in net assets to net cash provided by operating activities		
Depreciation expense	247,512	218,173
Unrealized (Gain)/Losses on Invest.	20,983	11,835
Gain/(loss) on Disposal of Assets	(6,100)	(8,136)
Changes in assets and liabilities		
(Increase) Decrease in Grants Receivable	(271,320)	72,310
(Increase) Decrease in Accounts Receivable	(5,017)	(2,500)
(Increase) Decrease in Inventory	(292)	(184)
(Increase) Decrease in Prepaid Expenses	(15,606)	(7,735)
Increase (Decrease) in Accounts Payable	80,274	88,669
Increase (Decrease) in Accrued Payroll	90,968	(48,278)
Increase (Decrease) in Accrued Liabilities	674	0
Increase (Decrease) in Accrued Compensated Absences	8,841	3,300
Increase (Decrease) in Reserve Accounts	28,271	0
Total adjustments	<u>179,188</u>	<u>327,454</u>
NET CASH PROVIDED BY (USED IN) OPERATING ACTIVITIES	\$ <u>77,208</u>	\$ <u>340,741</u>

The accompanying notes are an integral part of this financial statement.

Northeast Kansas Community Action Program, Inc.

NOTES TO FINANCIAL STATEMENTS

March 31, 2020

NOTE 1 - SUMMARY OF ACCOUNTING POLICIES

Northeast Kansas Community Action Program, Inc. (NEKCAP or the organization) is a non-profit community service organization incorporated under the laws of the State of Kansas serving a sixteen county area. The sixteen counties include Atchison, Brown, Doniphan, Jackson, Jefferson, Jewell, Leavenworth, Marshall, Mitchell, Nemaha, Osborne, Pottawatomie, Republic, Riley, Smith and Washington. The purpose of NEKCAP is to stimulate a better focus of all available local, state, private and federal resources with the goal of enabling low-income families and low-income individuals of all ages, in rural and urban areas, to attain the skills, knowledge, attitudes and motivations to secure the opportunities needed for them to become self-sufficient.

NEKCAP receives grant funds and donations from the federal government, State of Kansas, county and local governments and the public sector.

Basis of Accounting

The financial statements have been prepared on the accrual basis of accounting.

Basis of Presentation

Net assets without donor restrictions: Net assets that are not subject to donor-imposed restrictions and may be expanded for any purpose in performing the primary objectives of the Organization. The Organization's board may designate assets without restrictions for specific operational purposes from time to time.

Net Assets with donor restrictions: Net assets subject to stipulations imposed by donors, and granters. Some donor restrictions are temporary in nature; those restrictions will be met by actions of the Organization or by the passage of time. Other donor restrictions are perpetual in nature, where by the donor has stipulated the funds be maintained in perpetuity.

Budgetary Accounting

Budgets are adopted for each grant/contract based on that grant's/contract's fiscal grant period and the specific purposes and terms of that grant/contract. Budget revisions are determined in accordance with applicable federal regulations on grant administration.

Cash Equivalents

For purposes of the Statement of Cash Flows, NEKCAP considers all instruments purchased with an original maturity of three months or less to be cash equivalents.

Investments

Investments consist entirely of equity securities with readily determinable fair values that are reported at their fair value based on quoted market prices in the statement of financial position.

Property and Equipment

NEKCAP capitalizes equipment purchases greater than \$5,000 at cost or estimated fair value, if donated. In accordance with grant agreements, the organization maintains a listing of property and equipment purchased with federal funds, recording its date of purchase, description, location, cost and source of funding used to make purchase. The grantor retains a reversionary interest in the property and equipment purchased with federal funds. The disposition of equipment and any sale proceeds are subject to grant requirements. Donated buildings are recorded at fair market value at the time of donation. Constructed buildings are recorded at cost.

Northeast Kansas Community Action Program, Inc.

NOTES TO FINANCIAL STATEMENTS

March 31, 2020

NOTE 1 - SUMMARY OF ACCOUNTING POLICIES - Continued

Property and Equipment - Continued

NEKCAP's central office was donated in December 1986, with the stipulation that when the building is no longer needed by the organization, it will be deeded back to the donor. The building was valued at \$154,000 at the date of donation.

Property and equipment are depreciated on the straight line basis over their estimated lives as follows:

Buildings	25-45 years
Equipment	3 years
Vehicles	5 years

Inventory

Inventory represents balances of supplies on-hand and are stated at cost, which approximates market, using the first-in/first-out (FIFO) method.

Contributions

NEKCAP recognizes the full amount of the contributions and grants received in the period that they were made as either net assets with donor restrictions or net assets without donor restrictions depending on the existence of any donor restrictions. The organization reports gifts of cash and other assets as net assets with restrictions if they are received with donor stipulations that limit the use of donated assets. When a donor restriction expires, or a stipulated time restriction ends, net assets are reclassified to net assets without donor restrictions and reported in the statement of activities as net assets released from restrictions. The organization records donor-restricted contributions whose restrictions are met in the same reporting period as net assets without donor restrictions. The Organization records non-cash contributions at their estimated fair market value at the date of the contribution.

Grants Receivable

Grants receivable represent expenditures of grant funds that are to be reimbursed to the organization by federal and state grantor agencies. The organization considers grants receivable to be fully collectible, and therefore, no allowance for doubtful accounts is required.

Donated Use of Space, Materials, and Services

Donated use of facilities is recorded as the difference in the fair market value rent and the actual rental payments made by NEKCAP in accordance with FASB ASC 958-605-25. Donated supplies are recognized at their estimated fair value. In accordance with generally accepted accounting principles, donated services are recognized at their estimated fair value when they create or enhance nonfinancial assets or they require specialized skills that would need to be purchased if they were not donated. The organization receives donated services from a variety of unpaid volunteers assisting the organization in its charitable programs, primarily the Head Start and Early Head Start programs. The value of these services that did not meet the requirements for recognition under GAAP is \$715,741 for the year ended March 31, 2020.

Advertising Costs

Advertising costs are expensed to operations when incurred. Total advertising cost for the year ended March 31, 2020 was \$378 and was primarily for job listings.

Northeast Kansas Community Action Program, Inc.

NOTES TO FINANCIAL STATEMENTS

March 31, 2020

NOTE 1 - SUMMARY OF ACCOUNTING POLICIES - Continued

Cost Allocation

Joint costs are allocated to benefiting programs using various allocation methods depending on the type of joint cost being allocated. Joint costs are those costs incurred for the common benefit of all NEKCAP programs, but which cannot be readily identified. Cost allocation methods are as follows:

Personnel: Organization administrative and financial personnel (executive director, fiscal director, bookkeepers, personnel director, purchasing agent, planner and executive secretary) salaries and wages leave and fringe benefits, and related administrative expenses (audit, travel, supplies, etc.) are accumulated in the indirect cost pool. The actual indirect costs included are allocated to each program based upon direct salaries and wages including all fringe benefits of each grant or activity in accordance with the Indirect Cost Negotiation Agreement with the Department of Health and Human Services.

Central Office Facility: Space costs (maintenance costs, supplies, utilities, depreciation, etc.) are allocated based on the number of square feet of space each program occupies. Space occupied by administrative staff is allocated through the indirect cost pool described above.

Supplies: Certain supplies are inventoried and signed out to specific programs when needed. The supplies are expensed to specific programs monthly on a first-in, first-out basis. General supplies are allocated based on direct salaries and wages of each grant activity.

Copy Costs, Telephone System and Postage Meter: A record is maintained of usage (copies made, number of phones, etc.) for each program. These costs are charged to programs based on the usage during the month. Other general copy, telephone and postage costs are allocated based on direct salaries and wages of each grant activity.

Insurance: Insurance is allocated to benefiting programs depending on the type of insurance. Workers' compensation and general liability are allocated based on salaries and wages of personnel covered. Vehicle insurance is allocated based on the amount of vehicle usage by each program.

Elements of Cost	Methodology of Allocation
Equipment	Direct Cost
Computer Expense	Direct Cost
Supplies	Direct Cost
Rent and Utilities	Central Office allocation based upon square footage Per fund. Other sites based upon actual usage if one Program or if multiple based upon square footage And Early Head Start/Head Start portion by number Of children served per fund.
Facility Repairs and Maintenance	Central Office allocation based upon square footage Per fund. Other sites based upon actual usage if one Program or if multiple based upon square footage And Early Head Start/Head Start portion by number Of children served per fund.
Professional Fees	Direct Cost
Communication Expenses	Actual usage and allocated based on number of Copies per fund.
Vehicle Expenses	Actual usage and allocated based on mileage usage Per fund.
Insurance	Allocated based on number of employees per fund.

Northeast Kansas Community Action Program, Inc.

NOTES TO FINANCIAL STATEMENTS

March 31, 2020

NOTE 1 - SUMMARY OF ACCOUNTING POLICIES - Continued

Cost Allocation - continued

Elements of Cost	Methodology of Allocation
Travel	Direct Cost
Registration	Direct Cost
Tuition and Books	Direct Cost
Depreciation	Direct Cost
Interest Expense	Direct Cost
Other Operating Expense	Direct Cost
Support to Other Programs	Direct Cost
Direct Customer Services	Direct Cost

Income Tax Status

NEKCAP is exempt from Federal income taxes under Section 501(c)(3) of the Internal Revenue Code and is also exempt from state income taxes under the laws of the State of Kansas. The organization has not been classified as a private foundation.

As required by FASB ASC No. 740, Income Taxes, the organization evaluated its tax positions and the certainty as to whether those positions will be sustained in the event of an audit by taxing authorities at the federal and state levels. The primary tax positions evaluated are related to the organization's continued qualification as a tax-exempt organization and whether there is unrelated business income activities conducted that would be taxable. Management has determined that all income tax positions are more likely than not of being sustained upon potential audit or examination; therefore, no disclosures of uncertain income tax positions are required. The organization is no longer subject to United States federal or state examinations by tax authorities for the years before 2016. During the fiscal year ending March 31, 2020, the organization did not recognize any interest or penalties associated with any positions.

Concentration of Risk

The organization is supported primarily through grants from federal, state, and local governments. Historically, a significant portion of grants were provided by a few major granters, including the U.S. Department of Health and Human Services and the U.S. Department of Housing and Urban Development. It is always considered reasonably possible that grantors or donors might be lost in the near term. In addition, NEKCAP's ability to generate resources via grants is primarily dependent upon the economic health and prosperity of the Federal government and to a much smaller extent upon the prosperity and health of the State of Kansas. As a result, there is the potential that an economic downturn or changes in federal and state policy or priorities could result in a decrease in contributions and grants. This in turn could potentially negatively impact the organization's ability to provide the same level of high quality service that NEKCAP currently provides to its program participants.

Use of Estimates

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates.

Change in Net Assets From Operations

NEKCAP's change in net assets from operations includes revenues and expenses directly related to carrying out the organization's mission. Unrealized gains and losses and dividend revenue on investments are considered non-operating.

Northeast Kansas Community Action Program, Inc.

NOTES TO FINANCIAL STATEMENTS

March 31, 2019

NOTE 2 - LIQUIDITY AND AVAILABILITY

NEKCAP is substantially supported by donor restricted grants and to a lesser extent some unrestricted grants. Because a donor's restriction requires resources to be used in a particular manner or in a future period, NEKCAP must maintain sufficient resources to meet those requirements. Thus, financial assets may not be available for general expenditure within one year. As part of NEKCAP's liquidity management, it has a policy to structure its financial assets to be available as its general expenditures, liabilities, and other obligations come due. NEKCAP maintains its funds in FDIC insured accounts and amounts in excess of FDIC insurance are collateralized by pledged securities held under joint custody receipts issued by the Federal Reserve Bank in NEKCAP's name (See Note 3 - Deposits). NEKCAP operates primarily on three types of grants: 1) reimbursement-type grants where the expenditures are reimbursed within a short time of disbursement by drawing down funds to meet current disbursement needs; 2) reimbursement-type grants where the expenditures are reimbursed within a short time of filing a disbursement/reimbursement request; and 3) front-loaded grants that advance all or a portion of grant funding. Additionally, the NEKCAP's Multi-County Board of Directors has established a reserve of \$186,160 (See Note 11 - Board-Designated Net Assets). This is a board-designated reserve with the objective of setting funds aside to be drawn upon by the NEKCAP Multi-County Board of Directors in the event of organizational financial distress. The reserves balance is available to draw upon to temporarily fund current operational needs until reimbursement is received by funding sources. This ensures that the agency is not using funds from one federal funding source to pay for operations of another federal funding source. In addition, NEKCAP maintains a short-term investment with a value of \$35,650 as of March 31, 2020 (See Note 4- Investments) that could be liquidated by the NEKCAP Multi-County Board of Directors to fund operations, if the need arises.

The following reflects NEKCAP's financial assets as of the Statement of Financial Position date reduced by amounts not available for general use because of contractual or donor-imposed restrictions' within one year of the Statement of Financial Position date. Amounts not available include amounts set aside for board-designated reserves as needed for providing future programs and services.

Total Current Assets	\$ 1,160,014
Less:	
Prepaid Expenses	(40,227)
Inventory	<u>(539)</u>
Current Financial Assets	1,119,248
Less:	
Board-designated funds	<u>(186,160)</u>
Financial Assets available to meet cash needs for general expenditure within 1 year	\$ <u><u>933,088</u></u>

NOTE 3 - DEPOSITS

As of March 31, 2020, the carrying amount of NEKCAP 's deposits including restricted cash balances was \$445,315. The bank balance was \$470,927 as of March 31, 2020. The difference between carrying amount and bank balance is outstanding deposits and checks. Of the bank balance for March 31, 2020, \$303,440 was covered by FDIC insurance and \$167,487 was collateralized by pledged securities held under joint custody receipts issued by the Federal Reserve Bank in the organization's name.

The U.S. Department of Housing and Urban Development has a program in which persons receiving rent subsidies can save the difference between the original rent subsidy and the change in that subsidy as their personal income increases. These savings are maintained by NEKCAP until these persons have met the time requirement. The funds are then remitted to the qualified individual. The funds are in a separate bank account and amounted to \$29,487 as of March 31, 2020.

Northeast Kansas Community Action Program, Inc.

NOTES TO FINANCIAL STATEMENTS

March 31, 2020

NOTE 3 – DEPOSITS - continued

As a condition of the ALJ Center notes payable as listed in Note 6, management was required to establish a separate cash account into which monthly payments are deposited. The bank then withdraws these deposits to make the note payments. The bank requires a balance be maintained in the account of \$7,322 as of March 31, 2020 which will be applied to the final payment.

NOTE 4 - INVESTMENTS

At March 31, 2020, the value of the organization's investments consisted of the following:

	2020
Equity Securities	\$ 35,650

Investments are valued using Level 1 inputs which means the investments are valued at quoted market values per the stock exchange.

NOTE 5 - PROPERTY AND EQUIPMENT

Property and equipment consisted of the following as of March 31:

	2020
Central Office Building and Equipment	\$ 311,869
ALJ Center	790,355
Equipment - Federal	<u>1,797,121</u>
Total Property and Equipment	2,899,345
Less: Accumulated Depreciation	<u>(1,939,328)</u>
Net Property and Equipment	<u>\$ 960,017</u>

Depreciation expense during the year ended March 31, 2020 was \$247,512.

NOTE 6 - PREPAID EXPENSES

Prepaid expenses consist of the following as of March 31:

	2020
Prepaid Postage	\$ 2,383
Travel Advances	509
Other Prepaid Expenses	<u>37,335</u>
Total Prepaid Expenses	<u>\$ 40,227</u>

Northeast Kansas Community Action Program, Inc.

NOTES TO FINANCIAL STATEMENTS

March 31, 2020

NOTE 7 – NOTES PAYABLE

Notes payable consisted of the following at March 31, 2020:

Note Payable to Farmers Home Administration	
ALJ Center loan: 5% interest, monthly	
installments of \$1,611, due 7/20/2030	\$ <u>128,534</u>
Total Notes Payables	\$ 128,534
Less Current Portion	<u>13,205</u>
Long-Term Notes Payable	\$ <u><u>115,329</u></u>

Interest expense paid for years ended March 31, 2020 was \$6,723.

During fiscal year 2017, the organization decided to accelerate the repayment of the above loan by making payments of \$2,691 per month, although the terms of the loan did not change. As of April 2019, the organization decided to make only the required minimum payment of \$1,611 each month. The loan now has an anticipated maturity date of April 2028. The future payments schedule below reflects the required minimum monthly payments. As of March 31, 2020, notes payable mature as follows:

Year Ended March 31:	
2020	\$ 13,205
2021	13,881
2022	14,591
2023	15,337
2024	16,122
Thereafter	<u>55,398</u>
Total	\$ <u><u>128,534</u></u>

NOTE 8 - RESERVE ACCOUNTS

The organization has established a reserve of funds as required by the terms of a Loan Resolution Security Agreement with the U.S. Department of Agriculture for a loan to construct the ALJ Center Head Start facility. These reserve funds may be used for paying the costs of repairs to the facility or making extensions or improvements to the facility. The value of the reserve funds was required to be \$47,603 as of March 31, 2020.

Northeast Kansas Community Action Program, Inc.

NOTES TO FINANCIAL STATEMENTS

March 31, 2020

NOTE 9 - COMPENSATED ABSENCES

Employees of NEKCAP are entitled to paid vacation depending on length of service as described below.

Years of Service	Days Per Month
0-4	1
5-9	1.25
10-14	1.5
15+	2

Employees may not carryover more than 180 hours to the next fiscal year and upon termination an employee will only be paid for 90 hours maximum. The liability for vacation leave as of March 31, 2020 was \$65,610.

NOTE 10 - OPERATING LEASES

NEK-CAP, Inc. has operating leases for classroom and office space for Head Start Programs. The rental agreements vary in length of time and are renewable. It is NEK-CAP's intention to continue renewing these leases indefinitely. The rental agreements contain provisions for rent and/or utility reimbursement. They also generally contain the federally required escape clause for contracts over \$10,000 and an escape clause for convenience by paying a month's rent as penalty and appropriate notice. Rent/Utility expense for the years ended March 31, 2020 was \$193,582. Operating leases for the next five years are as follows and taking into account subsequent event lease changes:

Year Ended March 31:

2021	\$	143,220
2022		153,260
2023		153,260
2024		153,260
2025		157,100

NOTE 11 - BOARD-DESIGNATED NET ASSETS WITHOUT DONOR RESTRICTIONS

The organization has \$186,160 in the General Fund remaining from CHDO housing programs which were discontinued several years ago. The Board established a reserve using these remaining funds which will be used for future purposes at the discretion of the Board.

NOTE 12 - NET ASSETS WITH DONOR RESTRICTIONS

Net assets were restricted for the following purposes at March 31:

Subject to expenditure for specified purpose		
Child Care	\$	57,256
Community Services		72,500
Housing		22,162
Other		<u>1,564</u>
Total Net Assets With Donor Restrictions	\$	<u><u>153,482</u></u>

Northeast Kansas Community Action Program, Inc.

NOTES TO FINANCIAL STATEMENTS

March 31, 2020

NOTE 13 - EMPLOYEE BENEFIT PLANS

NEKCAP has a deferred compensation arrangement in which all employees who are at least 21 years of age with a minimum of one year of service are eligible to participate. The voluntary salary reduction amount may not exceed the maximum percentage of a participant's compensation allowable by Internal Revenue Code Section 401(k). Employer matching contributions are made equal to 50% of a participant's salary reduction up to 8% of a participant's compensation. The related program cost is recorded as an expense when incurred. A participant's salary deferrals and employer matching contributions are 100% vested upon the participant's entrance into the plan. NEKCAP's matching contribution for the years ended March 31, 2020 was \$46,842.

NEKCAP has a plan which qualifies as a cafeteria plan under Section 125 of the Internal Revenue Code of 1954, as amended. The plan is open to employees whose employment is at least 1,000 hours per year and who have completed at least 30 days of service. The purpose of the plan is to provide employees a choice between cash and benefits under the dependent care assistance plan and medical care plans maintained by the organization.

NOTE 14 - CONTINGENCIES

NEKCAP participates in Federal and state programs that are fully or partially funded by grants received from governmental units. Expenditures financed by grants are subject to audit by the appropriate grantor agency. If expenditures are disallowed due to noncompliance with grant program regulations, the organization may be required to reimburse the grantor agency. As of March 31, 2020, significant amounts of program expenditures have not been audited by grantor agencies, but the NEKCAP believes that disallowed expenditures, if any, based upon subsequent audits by the grantor agencies will not have a material effect on any of the individual funds or the overall financial position of the organization.

NOTE 15 - FAIR VALUE OF FINANCIAL INSTRUMENTS

Generally accepted accounting standards establish a framework for measuring fair value. That framework provides a fair value hierarchy that prioritizes the inputs to valuation techniques that measure fair market value. The hierarchy gives the highest priority to unadjusted quoted prices in active markets for identical assets or liabilities (Level I measurements).

NEKCAP uses the following methods and assumptions to estimate the fair value of each class of financial instruments for which it is practicable to estimate such value:

Cash and cash equivalents - The carrying amount approximates fair value because of the short maturity of those instruments.

Investments - The carrying value reflects the fair value of the equity shares as traded on financial markets.

Accounts receivable - The carrying value of accounts receivable approximates fair value due to their short-term nature and the fact they have been collectible historically.

Accounts payable - The carrying value of accounts payable approximates fair value due to the short-term nature of the obligations.

Accrued expenses - The carrying value of accrued expenses approximates fair value due to the short-term nature of the obligations.

Long-term debt - The fair value of the NEKCAP's long-term debt approximates fair value due to the fact the entity is current and the remaining life of the debt does not justify a re-negotiation of the terms of the debt.

Northeast Kansas Community Action Program, Inc.

NOTES TO FINANCIAL STATEMENTS

March 31, 2020

NOTE 16 - PRIOR-YEAR SUMMARIZED INFORMATION

The financial statements include certain prior-year summarized comparative information in total but not by net asset class. Such information does not include sufficient detail to constitute a presentation in conformity with generally accepted accounting principles. Accordingly, such information should be read in conjunction with the organization's financial statements for the year ended March 31 of the prior year, from which the summarized information was derived.

NOTE 17 – RESTATEMENT OF BEGINNING NET ASSETS

Net Asset balances have been restated from previous audit and increased by \$14,272 to a total of \$1,340,342 for deferred revenues which are now reported as grants received.

NOTE 18 - SUBSEQUENT EVENTS

NEK-CAP, Inc. evaluated subsequent events through October 1, 2020, the date the financial statements were available to be issued.

For the 2020-2021 fiscal year, the agency will experience some permanent funding changes for Early Head Start/Head Start. Head Start enrollment was reduced by 17 slots from an original 255 to a final 238 slots resulting in a reduction of funding of \$221,866. The agency subsequently closed one of its Head Start Centers and staff was able to apply for openings at other Head Start Centers. This reduction in funding was offset by an increase in funding for the 2020-2021 fiscal year as NEK-CAP, Inc. was awarded \$240,041 in permanent COLA & QI (Cost of Living Allowance and Quality Improvement) funding.

Like many Community Action Agencies during this National Pandemic, NEK-CAP, Inc. has stepped up to assist those in need to: provide hope and a place to turn; continue to provide services by embracing the challenges before us as obstacles to be overcome; provide direct assistance or referrals to other agencies; improve our communities; and with our partners help provide an economic safety net for those in our service area. NEK-CAP, Inc. Executive Leadership worked with our Federal, State and local partners to get as much direct service dollars as possible to assist those in need as well as obtaining PPE (Personal Protective Equipment) to prepare, protect and prevent the effects of COVID-19. NEK-CAP, Inc. provided: virtual classrooms to continue Early Head Start and Head Start Operation; a Kiosk on our website to apply for assistance and emergency assistance; and continued Housing services. NEK-CAP, Inc. CSBG (Community Services Block Grant) revised its existing funding to provide \$60,000 in emergency COVID-19 direct services. In addition, the agency received the following one-time funding from the CARES ACT and other sources.

- CSBG Discretionary Grant (19 DISC 05C) of \$14,787 to provide direct food assistance to clients.
- CSBG CARES ACT Grant (20 CARES 05) of \$771,981 to provide for two new staff and provide direct assistance to clients to prevent, prepare for and respond to COVID-19 in response to the public health emergency.
- Early Head Start/Head Start Grant (07CH011099-02-03) of \$349,765 to prevent, prepare for and respond to COVID-19 in response to the public health emergency.
- Housing Choice Voucher Program (KS168 CARES Act Rnd 1 AF) of \$19,966 round 1 of administrative fee funding under the CARES Act in response to the public health emergency.
- Housing Choice Voucher Program (KS168 CARES Act Rnd 2 AF) of \$23,779 round 2 of administrative fee funding under the CARES Act in response to the public health emergency.
- 2020 Emergency Solutions Grant Cares Act Award (2020CV ESG Grant) of \$50,610.00. This funding is approximately twice what the agency usually receives through the normal ESG grant and doesn't require the 100% match of the normal ESG grant. This is a pass through grant from the Kansas Housing Resources Corporation and will replace the normal ESG grant award of approximately \$24,758.00 which includes \$652 in administrative dollars for Jackson County, Kansas.

SUPPLEMENTAL INFORMATION

Northeast Kansas Community Action Program, Inc.

Schedule 1

SCHEDULE OF FINANCIAL POSITION BY FUND

Year Ended March 31, 2020

ASSETS	Child Care	Community Services	Housing
Current assets			
Cash	\$ 50,380	\$ 60,228	\$ (52,391)
Investments	0	0	0
Grant Funds Receivable	553,631	24,179	84,856
Accounts Receivable	0	0	0
Inventory	0	0	0
Prepaid Expenses	3,297	7,119	8
<i>Total current assets</i>	<u>607,308</u>	<u>91,526</u>	<u>32,473</u>
Fixed Assets			
Property and Equipment	0	0	0
Less accumulated depreciation	<u>0</u>	<u>0</u>	<u>0</u>
<i>Total Fixed Assets</i>	<u>0</u>	<u>0</u>	<u>0</u>
Other assets			
Restricted cash - FSS Participation	0	0	31,933
<i>Total assets</i>	<u><u>\$ 607,308</u></u>	<u><u>\$ 91,526</u></u>	<u><u>\$ 64,406</u></u>
LIABILITIES AND NET ASSETS			
Current liabilities			
Accounts payable	\$ 286,939	\$ 1,309	\$ 494
Accrued Payroll and Related Expenses	263,113	14,018	9,143
Accrued Liabilities	0	0	674
Accrued Compensated Absences	0	0	0
Current Portion of Long-Term Debt	0	0	0
Reserve Accounts	<u>0</u>	<u>0</u>	<u>0</u>
<i>Total current liabilities</i>	<u>550,052</u>	<u>15,327</u>	<u>10,311</u>
Non-Current Liabilities			
FSS Escrow	<u>0</u>	<u>0</u>	<u>31,933</u>
Notes Payable - net of current portion	<u>0</u>	<u>0</u>	<u>0</u>
<i>Total Liabilities</i>	<u>550,052</u>	<u>15,327</u>	<u>42,244</u>
Net assets			
Net Assets Without Donor Restrictions			
Undesignated	0	3,699	0
Board-designated	<u>0</u>	<u>0</u>	<u>0</u>
Total Net Assets Without donor restriction	0	3,699	0
Net Assets With Donor Restrictions	<u>57,256</u>	<u>72,500</u>	<u>22,162</u>
<i>Total net assets</i>	<u>57,256</u>	<u>76,199</u>	<u>22,162</u>
<i>Total liabilities and net assets</i>	<u><u>\$ 607,308</u></u>	<u><u>\$ 91,526</u></u>	<u><u>\$ 64,406</u></u>

See Independent Auditor's Report.

<u>Other Services</u>	<u>Management and General</u>	<u>Fixed Assets</u>	<u>Total</u>
\$ 48,452	\$ 306,714	\$ 0	\$ 413,383
35,650	0	0	35,650
0	0	0	662,666
5	7,544	0	7,549
0	539	0	539
0	29,803	0	40,227
<u>84,107</u>	<u>344,600</u>	<u>0</u>	<u>1,160,014</u>
0	0	2,899,345	2,899,345
0	0	(1,939,328)	(1,939,328)
<u>0</u>	<u>0</u>	<u>960,017</u>	<u>960,017</u>
0	0	0	31,933
<u>\$ 84,107</u>	<u>\$ 344,600</u>	<u>\$ 960,017</u>	<u>\$ 2,151,964</u>
\$ (125)	\$ 28,378	\$ 0	\$ 316,995
0	37,330	0	323,604
0	0	0	674
0	65,610	0	65,610
0	0	13,205	13,205
28,271	19,332	0	47,603
<u>28,146</u>	<u>150,650</u>	<u>13,205</u>	<u>767,691</u>
0	0	0	31,933
0	0	115,329	115,329
<u>28,146</u>	<u>150,650</u>	<u>128,534</u>	<u>914,953</u>
54,397	7,790	831,483	897,369
0	186,160	0	186,160
54,397	193,950	831,483	1,083,529
1,564	0	0	153,482
<u>55,961</u>	<u>193,950</u>	<u>831,483</u>	<u>1,237,011</u>
<u>\$ 84,107</u>	<u>\$ 344,600</u>	<u>\$ 960,017</u>	<u>\$ 2,151,964</u>

See Independent Auditor's Report.

Northeast Kansas Community Action Program, Inc.

Schedule 2

SCHEDULE OF ACTIVITIES BY FUND

Year Ended March 31, 2020

	Child Care	Community Services	Housing
Revenues			
Federal Grants	\$ 5,987,613	\$ 479,152	\$ 1,223,640
Program Income	14,856	0	0
Donations	1,610	26,965	0
Total revenues	<u>6,004,079</u>	<u>506,117</u>	<u>1,223,640</u>
In-Kind Contributions	1,465,402	24,485	368
Less In-Kind not in accordance with GAAP	<u>(711,766)</u>	<u>(3,919)</u>	<u>(56)</u>
GAAP Recognized In-Kind	<u>753,636</u>	<u>20,566</u>	<u>312</u>
Total revenues and recognized In-Kind	<u>6,757,715</u>	<u>526,683</u>	<u>1,223,952</u>
Expenditures			
Personnel	2,876,805	208,936	112,377
Fringe Benefits	939,708	71,587	39,260
Equipment	126,510	0	0
Computer	28,461	3,467	119
Supplies	578,095	14,073	9,680
Rent/Utilities	173,688	17,610	2,284
Facility Repair/Maintenance	53,128	1,940	1,770
Mortgage	19,185	147	0
Professional Fees	8,079	956	145
Communications	110,462	15,110	4,931
Vehicle	147,465	9,352	1,718
Insurance	32,037	3,328	847
Travel	39,744	10,049	1,638
Registration	29,868	5,857	3,450
Tuition and Books	8,496	0	0
Depreciation	0	0	0
Interest	0	0	0
Other Operating Expenses	54,845	10,448	2,494
Direct Customer Services	26,218	41,420	1,041,362
Total expenses	<u>5,252,794</u>	<u>414,280</u>	<u>1,222,075</u>
In-Kind Expenses	1,465,402	24,485	368
Less In-Kind not in accordance with GAAP	<u>(711,766)</u>	<u>(3,919)</u>	<u>(56)</u>
GAAP Recognized In-Kind	<u>753,636</u>	<u>20,566</u>	<u>312</u>
Total expenses and recognized In-Kind	<u>6,006,430</u>	<u>434,846</u>	<u>1,222,387</u>
Indirect Expenses	<u>733,247</u>	<u>69,696</u>	<u>13,333</u>
Total expenditures	<u>6,739,677</u>	<u>504,542</u>	<u>1,235,720</u>
Other Revenue (Expenses)			
Unrealized Gain/Loss) on Investments	0	0	0
Interest Income	0	0	103
Gain (Loss) on Disposal of Assets	0	0	0
Total other Revenue (Expenses)	<u>0</u>	<u>0</u>	<u>103</u>
CHANGE IN NET ASSETS	\$ <u>18,038</u>	\$ <u>22,141</u>	\$ <u>(11,665)</u>

See Independent Auditor's Report

Other Services	Management & General	Fixed Assets	Total
\$ 0	\$ 0	\$ 0	\$ 7,690,405
3,890	0	0	18,746
605	0	0	29,180
4,495	0	0	7,738,331
0	0	0	1,490,255
0	0	0	(715,741)
0	0	0	774,514
4,495	0	0	8,512,845
0	501,351	0	3,699,469
0	128,970	0	1,179,525
0	0	0	126,510
0	58,606	0	90,653
2,702	40,507	(126,510)	518,547
0	10,345	0	203,927
26	10,936	0	67,800
0	0	(19,332)	0
0	26,091	0	35,271
4	15,284	0	145,791
0	4,450	0	162,985
0	3,659	0	39,871
0	5,469	0	56,900
0	4,435	0	43,610
0	315	0	8,811
0	0	247,512	247,512
0	0	6,723	6,723
334	9,725	0	77,846
5,743	2,620	0	1,117,363
8,809	822,763	108,393	7,829,114
0	0	0	1,490,255
0	0	0	(715,741)
0	0	0	774,514
8,809	822,763	108,393	8,603,628
0	(816,276)	0	0
8,809	6,487	108,393	8,603,628
(20,983)	0	0	(20,983)
1,696	535	0	2,334
0	6,100	0	6,100
(19,287)	6,635	0	(12,549)
\$ (23,601)	\$ 148	\$ (108,393)	\$ (103,332)

See Independent Auditor's Report

Northeast Kansas Community Action Program, Inc.

Schedule 3

SCHEDULE OF FINANCIAL POSITION CHILD CARE

March 31, 2020

	Fund 3200 Federal Head Start Pre School	Fund 3201 Federal Early Head Start	Fund 3205 Federal Head Start Training
ASSETS			
Current assets			
Cash	\$ (20,506)	\$ 6,949	\$ (6,315)
Grant Funds Receivable	410,978	115,971	11,602
Prepaid Expenses	<u>767</u>	<u>16</u>	<u>1,672</u>
<i>Total current assets</i>	<u>391,239</u>	<u>122,936</u>	<u>6,959</u>
<i>Total assets</i>	\$ <u><u>391,239</u></u>	\$ <u><u>122,936</u></u>	\$ <u><u>6,959</u></u>
LIABILITIES AND NET ASSETS			
Current liabilities			
Accounts payable	\$ 179,817	\$ 71,245	\$ 6,959
Accrued Payroll and Related Expenses	<u>211,422</u>	<u>51,691</u>	<u>0</u>
<i>Total current liabilities</i>	<u>391,239</u>	<u>122,936</u>	<u>6,959</u>
Net assets			
Net Assets Without Donor Restrictions			
Undesignated	0	0	0
Board-designated	<u>0</u>	<u>0</u>	<u>0</u>
Total Net Assets Without donor restriction	0	0	0
Net Assets With Donor Restrictions	<u>0</u>	<u>0</u>	<u>0</u>
<i>Total net assets</i>	<u>0</u>	<u>0</u>	<u>0</u>
<i>Total liabilities and net assets</i>	\$ <u><u>391,239</u></u>	\$ <u><u>122,936</u></u>	\$ <u><u>6,959</u></u>

See Independent Auditor's Report.

Fund 3206 Federal Early Head Start Training	Fund 3207 Federal Head Start Start-up	Fund 3216 Federal Head Start Operations	Fund 3217 Federal Early Head Start Operations	Fund 3218 Federal Head Start Training
\$ (1,179)	\$ 1,975	\$ 9,014	\$ 4,191	\$ 0
337	5,362	0	0	0
842	0	0	0	0
0	7,337	9,014	4,191	0
\$ 0	\$ 7,337	\$ 9,014	\$ 4,191	\$ 0
\$ 0	\$ 7,337	\$ 9,014	\$ 4,191	\$ 0
0	0	0	0	0
0	0	0	0	0
0	0	0	0	0
0	0	0	0	0
0	0	0	0	0
\$ 0	\$ 7,337	\$ 9,014	\$ 4,191	\$ 0

See Independent Auditor's Report.

Northeast Kansas Community Action Program, Inc.

Schedule 3

SCHEDULE OF FINANCIAL POSITION CHILD CARE

March 31, 2020

	Fund 3219 Federal Head Start Training	Fund 3220 Child/Adult Care Food Program	Fund 3261 Early Care Non-federal
ASSETS			
Current assets			
Cash	\$ 0	\$ 33,726	\$ 21,898
Grant Funds Receivable	0	9,381	0
Prepaid Expenses	<u>0</u>	<u>0</u>	<u>0</u>
<i>Total current assets</i>	<u>0</u>	<u>43,107</u>	<u>21,898</u>
<i>Total assets</i>	<u>\$ 0</u>	<u>\$ 43,107</u>	<u>\$ 21,898</u>
LIABILITIES AND NET ASSETS			
Current liabilities			
Accounts payable	\$ 0	\$ 8,376	\$ 0
Accrued Payroll and Related Expenses	<u>0</u>	<u>0</u>	<u>0</u>
<i>Total current liabilities</i>	<u>0</u>	<u>8,376</u>	<u>0</u>
Net assets			
Net Assets Without Donor Restrictions			
Undesignated	0	0	0
Board-designated	<u>0</u>	<u>0</u>	<u>0</u>
Total Net Assets Without donor restriction	<u>0</u>	<u>0</u>	<u>0</u>
Net Assets With Donor Restrictions	<u>0</u>	<u>34,731</u>	<u>21,898</u>
<i>Total net assets</i>	<u>0</u>	<u>34,731</u>	<u>21,898</u>
<i>Total liabilities and net assets</i>	<u>\$ 0</u>	<u>\$ 43,107</u>	<u>\$ 21,898</u>

See Independent Auditor's Report.

Fund 3262

Head Start Care Conference		Total	
\$	627	\$	50,380
	0		553,631
	0		3,297
	<u>627</u>		<u>607,308</u>
\$	<u>627</u>	\$	<u>607,308</u>
\$	0	\$	286,939
	0		263,113
	<u>0</u>		<u>550,052</u>
	0		0
	0		0
	0		0
	<u>627</u>		<u>57,256</u>
	<u>627</u>		<u>57,256</u>
\$	<u>627</u>	\$	<u>607,308</u>

Northeast Kansas Community Action Program, Inc.

Schedule 4

SCHEDULE OF ACTIVITIES FOR CHILD CARE

Year Ended March 31, 2020

	Fund 3200 Federal Head Start Pre School	Fund 3201 Federal Early Head Start	Fund 3205 Federal Head Start Training
REVENUE			
Federal Revenue	\$ 3,588,556	\$ 948,350	\$ 42,147
Program Income	12,649	2,207	0
Donations	0	0	0
In-kind Contributions	<u>745,773</u>	<u>384,122</u>	<u>0</u>
TOTAL REVENUE	<u>4,346,978</u>	<u>1,334,679</u>	<u>42,147</u>
EXPENSES			
Personnel	1,840,206	493,880	0
Fringe Benefits	605,114	140,404	0
Travel	73	978	15,427
Equipment	44,500	22,250	0
Supplies	281,364	54,992	11,228
Contractual	10,715	5,063	0
Other	349,427	111,128	15,492
Indirect Costs	469,806	121,862	0
In-Kind Expenses*	<u>745,773</u>	<u>384,122</u>	<u>0</u>
TOTAL EXPENSES	<u>4,346,978</u>	<u>1,334,679</u>	<u>42,147</u>
CHANGES IN NET ASSETS	0	0	0
BEGINNING NET ASSETS	<u>0</u>	<u>0</u>	<u>0</u>
ENDING NET ASSETS	\$ <u><u>0</u></u>	\$ <u><u>0</u></u>	\$ <u><u>0</u></u>

See Independent Auditor's Report.

Fund 3206 Federal Early Head Start Training	Fund 3207 Federal Head Start Start-up	Fund 3216 Federal Head Start Operations	Fund 3217 Federal Early Head Start Operations	Fund 3218 Federal Head Start Training
\$ 27,434	\$ 149,205	\$ 757,436	\$ 318,452	\$ 2,784
0	0	0	0	0
0	0	0	0	0
0	0	204,499	131,008	0
27,434	149,205	961,935	449,460	2,784
0	0	359,586	183,133	0
0	0	149,445	44,745	0
13,682	4,249	2,623	0	2,308
0	59,760	0	0	0
873	55,494	34,438	8,377	0
0	3,429	0	0	0
12,879	26,273	113,546	38,416	476
0	0	97,798	43,781	0
0	0	204,499	131,008	0
27,434	149,205	961,935	449,460	2,784
0	0	0	0	0
0	0	0	0	0
\$ 0	\$ 0	\$ 0	\$ 0	\$ 0

See Independent Auditor's Report.

Northeast Kansas Community Action Program, Inc.

Schedule 4

SCHEDULE OF ACTIVITIES FOR CHILD CARE

Year Ended March 31, 2020

	Fund 3219 Federal Early Head Start Training	Fund 3220 Federal Child/Adult Care Food Prog	Fund 3220 Federal Child/Adult Care Food Prog
REVENUE			
Federal Revenue	\$ 2,233	\$ 33,714	\$ 117,302
Program Income	0	0	0
Donations	0	0	0
In-kind Contributions	0	0	0
TOTAL REVENUE	<u>2,233</u>	<u>33,714</u>	<u>117,302</u>
EXPENSES			
Personnel	0	0	0
Fringe Benefits	0	0	0
Travel	404	0	0
Equipment	0	0	0
Supplies	922	41,009	88,600
Contractual	0	0	0
Other	907	0	0
Indirect Costs	0	0	0
In-Kind Expenses*	0	0	0
TOTAL EXPENSES	<u>2,233</u>	<u>41,009</u>	<u>88,600</u>
CHANGES IN NET ASSETS	0	(7,295)	28,702
BEGINNING NET ASSETS	<u>0</u>	<u>13,324</u>	<u>0</u>
ENDING NET ASSETS	\$ <u><u>0</u></u>	\$ <u><u>6,029</u></u>	\$ <u><u>28,702</u></u>

See Independent Auditor's Report.

Fund 3261		Fund 3262			
Early Care Non-federal		Head Start Conference		Total	
\$	0	\$	0	\$	5,987,613
	0		0		14,856
	983		627		1,610
	0		0		1,465,402
	983		627		7,469,481
	0		0		2,876,805
	0		0		939,708
	0		0		39,744
	0		0		126,510
	798		0		578,095
	0		0		19,207
	4,181		0		672,725
	0		0		733,247
	0		0		1,465,402
	4,979		0		7,451,443
	(3,996)		627		18,038
	25,894		0		39,218
\$	21,898	\$	627	\$	57,256

Northeast Kansas Community Action Program, Inc.

**FEDERAL HEAD START/EARLY HEAD START GRANT 07CH7068/06
SCHEDULE OF REVENUES AND EXPENSES COMAPRED TO BUDGET
THREE MONTHS ENDED JUNE 30, 2019**

	Fund 3216	Fund 3217	Fund 3218	Fund 3219
	Federal	Federal	Federal	Federal
	Head	Early	Head	Early
	Start	Head Start	Start	Head Start
	Operations	Operations	Training	Training
REVENUE				
Federal Revenue	\$ 757,436	\$ 318,452	\$ 2,784	\$ 2,233
In-Kind Contributions	204,499	131,008	0	0
TOTAL REVENUE	\$ 961,935	\$ 449,460	\$ 2,784	\$ 2,233
EXPENSES				
Personnel	\$ 359,586	\$ 183,133	\$ 0	\$ 0
Fringe Benefits	149,445	44,745	0	0
Travel	2,623	0	2,308	404
Supplies	34,438	8,377	0	922
Other	113,546	38,416	476	907
Indirect Costs	97,798	43,781	0	0
In-Kind Expenses*	204,499	131,008	0	0
TOTAL EXPENSES	\$ 961,935	\$ 449,460	\$ 2,784	\$ 2,233

Detail of Expenditures by CAN Number:

CAN NO.

9-G074120

9-G074121

9-G074122

9-G074125

In-Kind Expenses (Required*)

In-Kind Expenses (Excess Over Required)

TOTAL EXPENSES

*Head Start requires a 20% In-Kind match of actual federal expenses unless a waiver is approved.

**Program Income increases the program budget and is used to pay expenses prior to federal dollars being used.

Schedule 5

Total			
Actual	Budget	(Over)/Under	
\$ 1,080,905	\$ 1,094,110	\$ 13,205	
335,507	273,528	(61,979)	
<u>\$ 1,416,412</u>	<u>\$ 1,367,638</u>	<u>\$ (48,774)</u>	
\$ 542,719	\$ 585,066	\$ 42,347	
194,190	189,548	(4,642)	
5,335	2,923	(2,412)	
43,737	35,446	(8,291)	
153,345	120,565	(32,780)	
141,579	160,562	18,983	
335,507	273,528	(61,979)	
<u>\$ 1,416,412</u>	<u>\$ 1,367,638</u>	<u>\$ (48,774)</u>	
\$ 2,784	\$ 2,784	\$ 0	
2,233	2,233	0	
757,436	766,450	9,014	
318,452	322,643	4,191	
270,226	273,528	3,302	
65,281	0	(65,281)	
<u>\$ 1,416,412</u>	<u>\$ 1,367,638</u>	<u>\$ (48,774)</u>	

Northeast Kansas Community Action Program, Inc.

Schedule 6

FEDERAL HEAD START/EARLY HEAD START GRANT 07CH011099/01
SCHEDULE OF REVENUES AND EXPENSES COMPARED TO BUDGET
 NINE MONTHS ENDED MARCH 31, 2020

	Fund 3200	Fund 3201	Fund 3205	Fund 3206
	Federal	Federal	Federal	Federal
	Head Start	Early	Head	Early
	Pre	Head	Start	Head Start
	School	Start	Training	Training
REVENUE				
Federal Revenue	\$ 3,588,556	\$ 948,350	\$ 42,147	\$ 27,434
Program Income				
(Additive Method**)	12,649	2,207	0	0
In-Kind Contributions	745,773	384,122	0	0
TOTAL REVENUE	\$ <u>4,346,978</u>	\$ <u>1,334,679</u>	\$ <u>42,147</u>	\$ <u>27,434</u>
EXPENSES				
Personnel	\$ 1,840,206	\$ 493,880	\$ 0	\$ 0
Fringe Benefits	605,114	140,404	0	0
Travel	73	978	15,427	13,682
Equipment	44,500	22,250	0	0
Supplies	281,364	54,992	11,228	873
Contractual	10,715	5,063	0	0
Other	349,427	111,128	15,492	12,879
Indirect Costs	469,806	121,862	0	0
In-Kind Expenses*	745,773	384,122	0	0
TOTAL EXPENSES	\$ <u>4,346,978</u>	\$ <u>1,334,679</u>	\$ <u>42,147</u>	\$ <u>27,434</u>

Detail of Expenditures by CAN Number:

CAN NO.

9-G074120

9-G074121

9-G074122

9-G074125

Expenses paid by Program Income (Additive Method**)

In-Kind Expenses (Required*)

In-Kind Expenses (Excess Over Required)

TOTAL EXPENSES

* Head Start requires a 20% In-Kind match of actual federal expenses unless a waiver is approved. A waiver of In-Kind was applied for and approved lowering the required In-kind to \$820,962.

**Program Income increases the program budget and is used to pay expenses prior to federal dollars being used.

Fund 3207							
Federal							
Head							
Start							
Start-up							
		Total					
		Actual	Budget	(Over)/Under			
\$	149,205	\$	4,755,692	\$	4,883,847	\$	128,155
	0		14,856		0		(14,856)
	0		1,129,895		820,962		(308,933)
\$	149,205	\$	5,900,443	\$	5,704,809	\$	(195,634)
\$	0	\$	2,334,086	\$	2,495,420	\$	161,334
	0		745,518		698,398		(47,120)
	4,249		34,409		39,696		5,287
	59,760		126,510		142,821		16,311
	55,494		403,951		285,148		(118,803)
	3,429		19,207		0		(19,207)
	26,273		515,199		535,521		20,322
	0		591,668		686,843		95,175
	0		1,129,895		820,962		(308,933)
\$	149,205	\$	5,900,443	\$	5,704,809	\$	(195,634)
	\$	42,147	\$	42,525	\$	378	
		27,434		27,434		0	
		3,737,761		3,845,963		108,202	
		948,350		967,925		19,575	
		14,856		0		(14,856)	
		820,962		820,962		0	
		308,933		0		(308,933)	
\$		5,900,443	\$	5,704,809	\$	(195,634)	

Northeast Kansas Community Action Program, Inc.

Schedule 7

CHILD AND ADULT CARE FOOD PROGRAM (CACFP) - P0006-CTR-2018/2019

SCHEDULE OF REVENUES AND EXPENSES COMPARED TO BUDGET

TWELVE MONTHS ENDED SEPTEMBER 30, 2019

	Previous Six Month Period 10/1/2018- 3/31/2019	Fund 3220 Current Six Month Period 4/1/2019- 9/30/2019	Total Twelve Month Period 10/1/2018- 9/30/2019
REVENUE			
Federal Revenue	\$ 104,310	\$ 33,714	\$ 138,024
Unearned Federal Revenue	(7,295)	7,295	0
TOTAL REVENUE	<u>\$ 97,015</u>	<u>\$ 41,009</u>	<u>\$ 138,024</u>
EXPENSES			
Personnel and Fringe Benefits	\$ 2,381	\$ 0	\$ 2,381
Supplies/Food Service Equipment			
Repair or Additions	94,153	41,009	135,162
Indirect Costs	481	0	481
TOTAL EXPENSES	<u>\$ 97,015</u>	<u>\$ 41,009</u>	<u>\$ 138,024</u>

NOTES:

This schedule reflects an audit adjusting entry not reflected in the prior year's supplemental schedule of a \$107 decrease in expenses and a corresponding change in unearned revenue.

Grant period runs from October 1, 2018 to September 30, 2019.

In-Kind revenue and expenses are not included in this schedule as it is not required as part of the grant.

The agency began the process of moving to increased extended day classrooms and the budget reflects that change. This included providing additional meals and snacks. The affect on revenues and expenses was difficult to judge and is reflected in the difference between budget and actual expenditures.

Budget	Variance (Over)/Under
\$ 170,000	\$ 31,976
0	0
<u>\$ 170,000</u>	<u>\$ 31,976</u>
\$ 16,652	\$ 14,271
149,894	14,732
3,454	2,973
<u>\$ 170,000</u>	<u>\$ 31,976</u>

Northeast Kansas Community Action Program, Inc.

Schedule 8

CHILD AND ADULT CARE FOOD PROGRAM (CACFP) - P0006-CTR-2019/2020

SCHEDULE OF REVENUES AND EXPENSES COMPARED TO BUDGET

SIX MONTHS ENDED MARCH 31, 2020

	Fund 3220 Current Six Month Period 10/1/2019- 3/31/2020			Budget			Variance (Over)/Under		
REVENUE									
Federal Revenue	\$	117,302	\$	198,000	\$	80,698			
Unearned Federal Revenue		(28,703)		0		28,703			
TOTAL REVENUE	\$	<u>88,600</u>	\$	<u>198,000</u>	\$	<u>109,400</u>			
EXPENSES									
Personnel and Fringe Benefits	\$	0	\$	0	\$	0			
Supplies/Food Service Equipment									
Repair or Additions		88,600		198,000		109,400			
Indirect Costs		<u>0</u>		<u>0</u>		<u>0</u>			
TOTAL EXPENSES	\$	<u>88,600</u>	\$	<u>198,000</u>	\$	<u>109,400</u>			

NOTES:

Grant period runs from October 1, 2019 to September 30, 2020.

In-Kind revenue and expenses are not included in this schedule as it is not required as part of the grant.

The agency continued the process of moving to increased extended day classrooms and the budget reflects that change. This included providing additional meals and snacks. There was also a change in the number of classroom slots and the opening of a new center that had an affect on revenues and expenditures during the Fiscal Year. The affect on revenues and expenses was difficult to judge and is reflected in the difference between budget and actual expenditures. In addition, the COVID-19 Pandemic affected the number of meals during the later two months of the Fiscal Year.

Northeast Kansas Community Action Program, Inc.

Schedule 9

SCHEDULE OF FINANCIAL POSITION COMMUNITY SERVICES

March 31, 2020

	Fund 3100 Community Services Block Grant	Fund 3101 CSBG Discretionary A Grant	Fund 3120 Employment Related Services
ASSETS			
Current assets			
Cash	\$ 49,979	\$ 0	\$ 774
Grant Funds Receivable	24,179	0	0
Prepaid Expenses	<u>7,119</u>	<u>0</u>	<u>0</u>
<i>Total current assets</i>	<u>81,277</u>	<u>0</u>	<u>774</u>
<i>Total assets</i>	\$ <u><u>81,277</u></u>	\$ <u><u>0</u></u>	\$ <u><u>774</u></u>
LIABILITIES AND NET ASSETS			
Current liabilities			
Accounts payable	\$ 1,309	\$ 0	\$ 0
Accrued Payroll and Related Expenses	<u>14,018</u>	<u>0</u>	<u>0</u>
<i>Total current liabilities</i>	<u>15,327</u>	<u>0</u>	<u>0</u>
Net assets			
Net Assets Without Donor Restrictions			
Undesignated	0	0	0
Board-designated	<u>0</u>	<u>0</u>	<u>0</u>
Total Net Assets Without donor restrictions	<u>0</u>	<u>0</u>	<u>0</u>
Net Assets With Donor Restrictions	<u>65,950</u>	<u>0</u>	<u>774</u>
<i>Total net assets</i>	<u>65,950</u>	<u>0</u>	<u>774</u>
<i>Total liabilities and net assets</i>	\$ <u><u>81,277</u></u>	\$ <u><u>0</u></u>	\$ <u><u>774</u></u>

See Independent Auditor's Report.

Fund 3124 United Way MS & PT & WA	Fund 3125 United Way Jackson County	Fund 3126 Ruth & Roger Wolf Charitable Trust	Fund 3151 United Way Atchison
\$ 2,286	\$ 1,251	\$ 4,065	\$ 6
0	0	0	0
0	0	0	0
2,286	1,251	4,065	6
\$ 2,286	\$ 1,251	\$ 4,065	\$ 6
\$ 0	\$ 0	\$ 0	\$ 0
0	0	0	0
0	0	0	0
2,286	1,251	0	6
0	0	0	0
2,286	1,251	0	6
0	0	4,065	
2,286	1,251	4,065	6
\$ 2,286	\$ 1,251	\$ 4,065	\$ 6

See Independent Auditor's Report.

Northeast Kansas Community Action Program, Inc.

Schedule 9

SCHEDULE OF FINANCIAL POSITION COMMUNITY SERVICES

March 31, 2020

	Fund 3161 Community Services Non Federal	Fund 3682 Community Services Block Grant	Total
ASSETS			
Current assets			
Cash	\$ 156	\$ 1,711	\$ 60,228
Grant Funds Receivable	0	0	24,179
Prepaid Expenses	<u>0</u>	<u>0</u>	<u>7,119</u>
<i>Total current assets</i>	<u>156</u>	<u>1,711</u>	<u>91,526</u>
<i>Total assets</i>	\$ <u><u>156</u></u>	\$ <u><u>1,711</u></u>	\$ <u><u>91,526</u></u>
LIABILITIES AND NET ASSETS			
Current liabilities			
Accounts payable	\$ 0	\$ 0	\$ 1,309
Accrued Payroll and Related Expenses	<u>0</u>	<u>0</u>	<u>14,018</u>
<i>Total current liabilities</i>	<u>0</u>	<u>0</u>	<u>15,327</u>
Net assets			
Net Assets Without Donor Restrictions			
Undesignated	156	0	3,699
Board-designated	<u>0</u>	<u>0</u>	<u>0</u>
Total Net Assets Without donor restrictions	<u>156</u>	<u>0</u>	<u>3,699</u>
Net Assets With Donor Restrictions	<u>0</u>	<u>1,711</u>	<u>72,500</u>
<i>Total net assets</i>	<u>156</u>	<u>1,711</u>	<u>76,199</u>
<i>Total liabilities and net assets</i>	\$ <u><u>156</u></u>	\$ <u><u>1,711</u></u>	\$ <u><u>91,526</u></u>

See Independent Auditor's Report.

Northeast Kansas Community Action Program, Inc.

Schedule 10

SCHEDULE OF ACTIVITIES FOR COMMUNITY SERVICES

Year Ended March 31, 2020

	Fund 3100 Community Services Block Grant - 18	Fund 3100 Community Services Block Grant - 19	Fund 3101 CSBG Discretionary A Grant	Fund 3120 Employment Related Services
REVENUE				
Federal Revenue	\$ 0	\$ 474,152	\$ 5,000	\$ 0
Donations	500	3,390	0	0
In-kind Contributions	0	24,485	0	0
TOTAL REVENUE	<u>500</u>	<u>502,027</u>	<u>5,000</u>	<u>0</u>
EXPENSES				
Personnel	28,890	251,690	0	0
Non-Personnel	1,210	99,904	5,000	0
Administration:				
Fair Share	6,091	48,161	0	0
Shortfall	3,571	11,816	0	0
In-Kind Contributions	0	24,485	0	0
TOTAL EXPENSES	<u>39,762</u>	<u>436,056</u>	<u>5,000</u>	<u>0</u>
CHANGES IN NET ASSETS	(39,262)	65,971	0	0
BEGINNING NET ASSETS	<u>39,241</u>	<u>0</u>	<u>0</u>	<u>774</u>
ENDING NET ASSETS	<u>\$ (21)</u>	<u>\$ 65,971</u>	<u>\$ 0</u>	<u>\$ 774</u>

See Independent Auditor's Report.

Fund 3124 United Way MS & PT & WA	Fund 3125 United Way Jackson County	Fund 3126 Ruth & Roger Wolf Charitable Trust	Fund 3151 United Way Atchison County
\$ 0	\$ 0	\$ 0	\$ 0
8,575	3,500	5,000	6,000
0	0	0	0
<u>8,575</u>	<u>3,500</u>	<u>5,000</u>	<u>6,000</u>
0	0	0	0
9,298	2,450	5,380	7,998
0	0	0	0
0	0	0	0
0	0	0	0
<u>9,298</u>	<u>2,450</u>	<u>5,380</u>	<u>7,998</u>
(723)	1,050	(380)	(1,998)
<u>3,009</u>	<u>201</u>	<u>4,445</u>	<u>2,004</u>
\$ <u><u>2,286</u></u>	\$ <u><u>1,251</u></u>	\$ <u><u>4,065</u></u>	\$ <u><u>6</u></u>

See Independent Auditor's Report.

Northeast Kansas Community Action Program, Inc.

Schedule 10

SCHEDULE OF ACTIVITIES FOR COMMUNITY SERVICES

Year Ended March 31, 2020

	Fund 3161 Community Services Non Federal	Fund 3682 Community Services Block Grant	Total
REVENUE			
Federal Revenue	\$ 0	\$ 0	\$ 479,152
Donations	0	0	26,965
In-kind Contributions	0	0	24,485
TOTAL REVENUE	<u>0</u>	<u>0</u>	<u>530,602</u>
EXPENSES			
Personnel	0	0	280,580
Non-Personnel	32	2,485	133,757
Administration:			
Fair Share	0	0	54,252
Shortfall	0	0	15,387
In-Kind Contributions	0	0	24,485
TOTAL EXPENSES	<u>32</u>	<u>2,485</u>	<u>508,461</u>
CHANGES IN NET ASSETS	(32)	(2,485)	22,141
BEGINNING NET ASSETS	<u>188</u>	<u>4,196</u>	<u>54,058</u>
ENDING NET ASSETS	\$ <u><u>156</u></u>	\$ <u><u>1,711</u></u>	\$ <u><u>76,199</u></u>

See Independent Auditor's Report.

Northeast Kansas Community Action Program, Inc.

Schedule 11

**SUPPLEMENTAL CSBG PROGRAM SCHEDULE 18 CSBG 05
SCHEDULE OF REVENUES AND EXPENSES COMPARED TO BUDGET
EIGHTEEN MONTHS ENDED SEPTEMBER 30, 2019**

	Fund 3100		
	Prior	Current	
REVENUE	Year	Year	Actual
Federal Revenue	\$ 538,580	\$ 0	\$ 538,580
Program Income (Additive Method**)	0	500	500
TOTAL REVENUE	\$ 538,580	\$ 500	\$ 539,080
EXPENSES			
Personnel	\$ 304,077	\$ 28,889	\$ 332,966
Non-Personnel	123,072	1,210	124,282
Administration:			
Fair Share	62,770	6,091	68,861
Shortfall	9,400	3,571	12,971
TOTAL EXPENSES	\$ 499,319	\$ 39,761	\$ 539,080

NOTES:

Expenses include \$500 from the sale of a program vehicle with prior approval, which is considered program income and was expended in accordance with the addition principle by adding to the \$538,080 of grant budget.

Grant period runs from April 1, 2018 to September 30, 2019.

In-Kind revenue and expenses are not included in this schedule as it is not required as part of the grant.

Budget	(Over)/Under
\$ 538,580	\$ 0
0	(500)
<u>\$ 538,580</u>	<u>\$ (500)</u>
\$ 339,422	\$ 6,456
116,202	(8,080)
70,396	1,535
12,560	(411)
<u>\$ 538,580</u>	<u>\$ (500)</u>

Northeast Kansas Community Action Program, Inc.

Schedule 12

**SUPPLEMENTAL CSBG PROGRAM SCHEDULE 19 CSBG 05
SCHEDULE OF REVENUES AND EXPENSES COMPARED TO BUDGET
TWELVE MONTHS ENDED MARCH 31, 2020**

	Fund 3100		
REVENUE	Actual	Budget	(Over)/Under
Federal Revenue	\$ 474,152	\$ 540,611	\$ 66,459
Unearned Federal Revenue	(65,971)	0	65,971
Program Income (Additive Method**)	<u>3,390</u>	<u>0</u>	<u>(3,390)</u>
TOTAL REVENUE	<u><u>\$ 411,571</u></u>	<u><u>\$ 540,611</u></u>	<u><u>\$ 129,040</u></u>
EXPENSES			
Personnel	\$ 251,690	\$ 313,943	\$ 62,253
Non-Personnel	99,904	147,319	47,415
Administration:			
Fair Share	48,161	65,112	16,951
Shortfall	<u>11,816</u>	<u>14,237</u>	<u>2,421</u>
TOTAL EXPENSES	<u><u>\$ 411,571</u></u>	<u><u>\$ 540,611</u></u>	<u><u>\$ 129,040</u></u>

NOTES:

Expenses include \$3,389.09 from insurance proceeds due to hail damage to program vehicles and \$1 in Love and Logic book fees, which is considered program income and will be expended in accordance with the addition principle to the federal budget of \$540,611 of grant budget.

Grant period runs from April 1, 2019 to September 30, 2020.

A budget revision was submitted and approved to reallocate \$60,000 in funds to directly assist clients in the agencies service are directly affected by COVID-19, as part of the agency response to the national pandemic.

In-Kind revenue and expenses are not included in this schedule as it is not required as part of the grant.

Northeast Kansas Community Action Program, Inc.

Schedule 13

**SUPPLEMENTAL CSBG PROGRAM SCHEDULE 18 DISC 05B
SCHEDULE OF REVENUES AND EXPENSES COMPARED TO BUDGET
SEVEN MONTHS ENDED SEPTEMBER 30, 2019**

	Fund 3101		
	Current		Variance
REVENUE	Actual	Budget	(Over)/Under
Federal Revenue	\$ 5,000	\$ 5,000	\$ 0
Unearned Federal Revenue	0	0	0
TOTAL REVENUE	\$ 5,000	\$ 5,000	\$ 0
EXPENSES			
Personnel	\$ 0	\$ 0	\$ 0
Non-Personnel	5,000	5,000	0
Administration:			0
Fair Share	0	0	0
Shortfall	0	0	0
TOTAL EXPENSES	\$ 5,000	\$ 5,000	\$ 0

NOTES:

Grant period runs from March 1, 2019 to September 30, 2019.

In-Kind revenue and expenses are not included in this schedule as it is not required as part of the grant.
the grant.

Northeast Kansas Community Action Program, Inc.

Schedule 14

SCHEDULE OF FINANCIAL POSITION HUD

March 31, 2020

	Fund 3300		Fund 3310
	Section 8	Fund 3331	Tenant
	Housing	FSS	Based Rental
	Choice	Escrow	Assistance
	Vouchers	Account	Coupons
ASSETS			
Current Assets:			
Cash	\$ 26,907	\$ 0	\$ (57,896)
Accounts Receivable	0	0	59,066
Prepaid Expenses & Other	8	0	0
<i>Total current assets</i>	26,915	0	1,170
Other assets			
Restricted cash - FSS Participation	0	31,933	0
<i>Total assets</i>	\$ 26,915	\$ 31,933	\$ 1,170
LIABILITIES AND NET ASSETS			
Current Liabilities:			
Accounts Payable	\$ 491	\$ 0	\$ 0
Accrued Payroll	3,737	0	151
Accrued Liabilities	674	0	0
<i>Total current liabilities</i>	4,902	0	151
Non-Current Liabilities:			
FSS Escrow	0	31,933	0
<i>Total non-current liabilities</i>	0	31,933	0
<i>Total liabilities</i>	4,902	31,933	151
Net assets			
Net Assets Without Donor Restrictions			
Undesignated	0	0	0
Board-designated	0	0	0
Total Net Assets Without donor restriction	0	0	0
Net Assets With Donor Restrictions	22,013	0	1,019
<i>Total net assets</i>	22,013	0	1,019
<i>Total liabilities and net assets</i>	\$ 26,915	\$ 31,933	\$ 1,170

See Independent Auditor's Report

Fund 3330 Family Self Sufficient Funding	Fund 3340 HUD Continuum of Care Program HAP	Fund 3341 HUD Continuum of Care Program Admin	Fund 3127 Emergency Solutions Grant Homeless Prevent	Fund 3128 Emergency Solutions Grant Rapid Rehouse
\$ (1,860) \$	(13,623) \$	2,075 \$	(6,858) \$	(940)
5,027	12,755	0	6,858	940
0	0	0	0	0
3,167	(868)	2,075	0	0
0	0	0	0	0
\$ 3,167 \$	(868) \$	2,075 \$	0 \$	0
\$ 2 \$	0 \$	1 \$	0 \$	0
3,165	2	2,074	0	0
0	0	0	0	0
3,167	2	2,075	0	0
0	0	0	0	0
0	0	0	0	0
3,167	2	2,075	0	0
0	0	0	0	0
0	0	0	0	0
0	(870)	0	0	0
0	(870)	0	0	0
\$ 3,167 \$	(868) \$	2,075 \$	0 \$	0

See Independent Auditor's Report

Northeast Kansas Community Action Program, Inc.

Schedule 14

SCHEDULE OF FINANCIAL POSITION HUD

March 31, 2020

	Fund 3129	
	Emergency	
	Shelter	
	Grant	
	HMS	
ASSETS	<u>HMS</u>	<u>Total</u>
Current Assets:		
Cash	\$ (196)	\$ (52,391)
Accounts Receivable	210	84,856
Prepaid Expenses & Other	<u>0</u>	<u>8</u>
<i>Total current assets</i>	14	32,473
 Other assets		
Restricted cash - FSS Participation	<u>0</u>	<u>31,933</u>
<i>Total assets</i>	<u><u>\$ 0</u></u>	<u><u>\$ 64,392</u></u>
 LIABILITIES AND NET ASSETS		
Current Liabilities:		
Accounts Payable	\$ 0	\$ 494
Accrued Payroll	14	9,143
Accrued Liabilities	<u>0</u>	<u>674</u>
<i>Total current liabilities</i>	<u>14</u>	<u>10,311</u>
 Non-Current Liabilities:		
FSS Escrow	<u>0</u>	<u>31,933</u>
<i>Total non-current liabilities</i>	<u>0</u>	<u>31,933</u>
<i>Total liabilities</i>	<u>0</u>	<u>42,230</u>
 Net assets		
Net Assets Without Donor Restrictions		
Undesignated	0	0
Board-designated	<u>0</u>	<u>0</u>
Total Net Assets Without donor restriction	0	0
Net Assets With Donor Restrictions	<u>0</u>	<u>22,162</u>
<i>Total net assets</i>	<u>0</u>	<u>22,162</u>
<i>Total liabilities and net assets</i>	<u><u>\$ 0</u></u>	<u><u>\$ 64,392</u></u>

See Independent Auditor's Report

Northeast Kansas Community Action Program, Inc.

Schedule 15

SCHEDULE OF ACTIVITIES FOR HUD

Year Ended March 31, 2020

	Fund 3300		Fund 3310		Fund 3330
	Section 8	Fund 3331	Tenant		Family
	Housing	FSS	Based Rental		Self
	Choice	Escrow	Assistance		Sufficient
	Vouchers	Account	Coupons		Funding
REVENUE					
Federal Revenue	\$ 677,991	\$ 0	\$ 264,184	\$	63,342
Other Income	103	0	0		0
In-kind contributions	0	0	0		0
TOTAL REVENUE	<u>678,094</u>	<u>0</u>	<u>264,184</u>		<u>63,342</u>
EXPENSES					
Operating:					
Administrative	32,922	0	16,634		0
Tenant Services	61,677	0	0		63,249
Utilities	1,971	0	0		0
Insurance	908	0	0		175
Maintenance	2,662	0	0		0
General	414	0	0		0
Total Operating	100,554	0	16,634		63,424
In-kind contributions	0	0	0		0
Direct Client Assistance	585,843	0	252,498		0
TOTAL EXPENSES	<u>686,397</u>	<u>0</u>	<u>269,132</u>		<u>63,424</u>
CHANGE IN NET ASSETS	(8,303)	0	(4,948)		(82)
BEGINNING NET ASSETS	<u>30,316</u>	<u>0</u>	<u>5,967</u>		<u>82</u>
ENDING NET ASSETS	\$ <u>22,013</u>	\$ <u>0</u>	\$ <u>1,019</u>	\$	<u>0</u>

See Independent Auditor's Report

Fund 3340	Fund 3341	Fund 3127	Fund 3128	Fund 3129	
HUD	HUD	Emergency	Emergency	Emergency	
Continuum	Continuum	Solutions	Solutions	Shelter	
of Care	of Care	Homeless	Rapid	Grant	
Prog. HAP	Prog. Admin	Prevent	Rehouse	HMS	Total
\$ 171,426	\$ 20,424	\$ 19,579	\$ 6,344	\$ 350	\$ 1,223,640
0	0	0	0	0	103
368	0	0	0	0	368
<u>171,794</u>	<u>20,424</u>	<u>19,579</u>	<u>6,344</u>	<u>350</u>	<u>1,224,111</u>
(7,283)	20,340	0	0	350	62,963
0	0	0	0	0	124,926
0	0	0	0	0	1,971
(57)	84	0	0	0	1,110
0	0	0	0	0	2,662
0	0	0	0	0	414
<u>(7,340)</u>	<u>20,424</u>	<u>0</u>	<u>0</u>	<u>350</u>	<u>194,046</u>
368	0	0			368
<u>179,660</u>	<u>0</u>	<u>17,101</u>	<u>6,260</u>	<u>0</u>	<u>1,041,362</u>
<u>172,688</u>	<u>20,424</u>	<u>17,101</u>	<u>6,260</u>	<u>350</u>	<u>1,235,776</u>
(894)	0	2,478	84	0	(11,665)
24	0	(2,478)	(84)	0	33,827
<u>\$ (870)</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 22,162</u>

Northeast Kansas Community Action Program, Inc.

Schedule 16

**NEK-CAP, INC. HOME INVESTMENT PARTNERSHIP PROGRAM
TENANT BASED RENTAL ASSISTANCE - M-16-SG-20-0150
GRANT PERIOD NOVEMBER 15, 2016 TO NOVEMBER 1, 2019
SCHEDULE OF REVENUES AND EXPENSES COMPARED TO BUDGET
THIRTY-SIX MONTHS ENDED NOVEMBER 15, 2019**

Fund 3310

	Previous 29 Month Period 11/15/2016- 3/31/2019	Current Seven Month Period 4/1/2019- 11/1/2019	Total Thirty-Six Month Period 11/15/2016- 11/1/2019
REVENUE			
Federal Revenue	\$ 182,976	\$ 32,420	\$ 215,396
Other	<u>9</u>	<u>0</u>	<u>9</u>
TOTAL REVENUE	\$ <u>182,985</u>	\$ <u>32,420</u>	\$ <u>215,405</u>
EXPENSES			
Administrative:			
Personnel and Fringe Benefits	\$ 13,608	\$ 0	\$ 13,608
Other Administrative Expenses	401	0	401
Indirect Costs	<u>0</u>	<u>0</u>	<u>0</u>
Total Administrative Expenses	14,009	\$ 0	14,009
Direct Customer Services	<u>168,976</u>	<u>32,420</u>	<u>201,396</u>
TOTAL EXPENSES	\$ <u>182,985</u>	\$ <u>32,420</u>	\$ <u>215,405</u>

NOTES:

There was a \$1405 carryforward of direct services funds that is included in these funds.

Grant period runs from November 15, 2016 to November 1, 2019.

In-Kind revenue and expenses are not included in this schedule as it is not required as part of the grant.

	Budget		Variance (Over)/Under
\$	214,000	\$	(1,396)
	0		(9)
	<u>214,000</u>		<u>(1,405)</u>
\$	214,000	\$	(1,405)
	<u>214,000</u>		<u>(1,405)</u>
\$	10,821	\$	(2,787)
	915		514
	<u>2,264</u>		<u>2,264</u>
	14,000		(9)
	<u>200,000</u>		<u>(1,396)</u>
\$	214,000	\$	(1,405)
	<u>214,000</u>		<u>(1,405)</u>

Northeast Kansas Community Action Program, Inc.

Schedule 17

**NEK-CAP, INC. HOME INVESMENT PARTNERSHIP PROGRAM
TENANT BASED RENTAL ASSISTANCE - M-17-SG-20-0150
GRANT PERIOD NOVEMBER 15, 2017 TO NOVEMBER 1, 2020
SCHEDULE OF REVENUES AND EXPENSES COMPARED TO BUDGET
TWENTY-NINE MONTHS ENDED MARCH 31, 2020**

	Previous 17 Month Period 11/15/2017- 3/31/2019	Fund 3310 Current Twelve Month Period 4/1/2019- 3/31/2020	Total Twenty-Nine Month Period 11/15/2017- 3/31/2020
REVENUE			
Federal Revenue	\$ 126,994	\$ 182,790	\$ 309,784
Unearned Federal Revenue	(4,923)	4,923	0
TOTAL REVENUE	<u>122,071</u>	<u>187,712</u>	<u>309,784</u>
EXPENSES			
Administrative:			
Personnel and Fringe Benefits	2,540	14,781	17,321
Other Administrative Expenses	134	348	483
Indirect Costs	<u>543</u>	<u>1,437</u>	<u>1,980</u>
Total Administrative Expenses	3,217	16,566	19,784
Direct Customer Services	<u>118,854</u>	<u>171,146</u>	<u>290,000</u>
TOTAL EXPENSES	\$ <u>122,071</u>	\$ <u>187,712</u>	\$ <u>309,784</u>

NOTES:

Grant period runs from November 15, 2017 to November 1, 2020.

In-Kind revenue and expenses are not included in this schedule as it is not required as part of the grant.

Budget	Variance (Over)/Under
\$ 310,300	\$ 516
0	0
<u>310,300</u>	<u>516</u>
16,757	(564)
0	(483)
<u>3,543</u>	<u>1,563</u>
20,300	516
<u>290,000</u>	<u>0</u>
\$ <u>310,300</u>	\$ <u>516</u>

Northeast Kansas Community Action Program, Inc.

Schedule 18

NEK-CAP, INC. HOME INVESMENT PARTNERSHIP PROGRAM

TENANT BASED RENTAL ASSISTANCE - M-18-SG-20-0170

GRANT PERIOD NOVEMBER 15, 2018 TO NOVEMBER 1, 2021

SCHEDULE OF REVENUES AND EXPENSES COMPARED TO BUDGET

SEVENTEEN MONTHS ENDED MARCH 31, 2020

		Fund 3110	
	Previous 5 Month Period 11/15/2018- 3/31/2019	Current Twelve Month Period 4/1/2019- 3/31/2020	Total Twenty-Nine Month Period 11/15/2017- 3/31/2020
REVENUE			
Federal Revenue	\$ 0	\$ 48,974	\$ 48,974
Other	0	0	0
Unearned Federal Revenue	0	0	0
TOTAL REVENUE	\$ 0	\$ 48,974	\$ 48,974
EXPENSES			
Administrative:			
Personnel and Fringe Benefits	\$ 0	\$ 0	\$ 0
Other Administrative Expenses	0	67	67
Indirect Costs	0	0	0
Total Administrative Expenses	\$ 0	\$ 67	\$ 67
Direct Customer Services	0	48,932	48,932
TOTAL EXPENSES	\$ 0	\$ 48,999	\$ 48,999

NOTES:

Grant period runs from November 15, 2018 to November 1, 2021.

In-Kind revenue and expenses are not included in this schedule as it is not required as part of the grant.

	Budget		Variance (Over)/Under
\$	<u>321,000</u>	\$	<u>272,026</u>
	0		0
	<u>0</u>		<u>0</u>
\$	<u><u>321,000</u></u>	\$	<u><u>272,026</u></u>
\$	17,335	\$	17,335
	0		(67)
	<u>3,665</u>		<u>3,665</u>
	21,000		20,933
	<u>192,700</u>		<u>143,768</u>
\$	<u><u>213,700</u></u>	\$	<u><u>164,701</u></u>

Northeast Kansas Community Action Program, Inc.

Schedule 19

SCHEDULE OF FINANCIAL POSITION OTHER SERVICES

March 31, 2020

	Fund 3222	Fund 3223	Fund 3611
	Power	Power	Atchison
	Panther	Panther	Advisory
	Preschool	Professionals	Committee
ASSETS			
Current Assets:			
Cash	\$ 0	\$ 122	\$ 370
Investments	0	0	0
Accounts Receivable	0	0	0
Prepaid Expenses & Other	<u>0</u>	<u>0</u>	<u>0</u>
<i>Total current assets</i>	<u>0</u>	<u>122</u>	<u>370</u>
<i>Total assets</i>	\$ <u><u>0</u></u>	\$ <u><u>122</u></u>	\$ <u><u>370</u></u>
LIABILITIES AND NET ASSETS			
Current Liabilities:			
Accounts Payable	\$ 0	\$ 0	\$ 0
Reserve Accounts	<u>0</u>	<u>0</u>	<u>0</u>
<i>Total current liabilities</i>	<u>0</u>	<u>0</u>	<u>0</u>
Net assets			
Net Assets Without Donor Restrictions			
Undesignated	0	122	370
Board-designated	<u>0</u>	<u>0</u>	<u>0</u>
Total Net Assets Without donor restriction	0	122	370
Net Assets With Donor Restrictions	<u>0</u>	<u>0</u>	<u>0</u>
<i>Total net assets</i>	<u>0</u>	<u>122</u>	<u>370</u>
<i>Total liabilities and net assets</i>	\$ <u><u>0</u></u>	\$ <u><u>122</u></u>	\$ <u><u>370</u></u>

See Independent Auditor's Report

Fund 3622 Brown Advisory Committee	Fund 3631 Doniphan Co Advisory Committee	Fund 3641 Jackson Co Advisory Committee	Fund 3671 Marshall Advisory Committee	Fund 3901 Agency Non-Federal	Total
\$ 0	\$ 0	\$ 388	\$ 0	\$ 47,572	\$ 48,452
0	1,051	0	0	34,599	35,650
0	0	0	0	5	5
0	0	0	0	0	0
0	1,051	388	0	82,176	84,107
\$ 0	\$ 1,051	\$ 388	\$ 0	\$ 82,176	\$ 84,107
\$ 0	\$ 0	\$ (125)	\$ 0	\$ 0	\$ (125)
0	0	0	0	28,271	28,271
0	0	(125)	0	28,271	28,146
0	0	0	0	53,905	54,397
0	0	0	0	0	0
0	0	0	0	53,905	54,397
0	1,051	513	0	0	1,564
0	1,051	513	0	53,905	55,961
\$ 0	\$ 1,051	\$ 388	\$ 0	\$ 82,176	\$ 84,107

Northeast Kansas Community Action Program, Inc.

Schedule 20

SCHEDULE OF ACTIVITIES FOR OTHER SERVICES

Year Ended March 31, 2020

	Fund 3222	Fund 3223	Fund 3611
	Power	Power	Atchison
	Panther	Panther	Advisory
	Preschool	Professionals	Committee
REVENUE			
Grant Revenue	\$ 0	\$ 0	\$ 0
Program income	0	0	0
Donations	0	0	395
Other	0	0	0
Gain (loss) on investments	0	0	0
TOTAL REVENUE	<u>0</u>	<u>0</u>	<u>395</u>
EXPENSES			
Supplies	1,477	0	0
Facility Repair/Maintenance	0	0	0
Communications	0	0	0
Other	0	0	3
Direct Customer Services	0	0	336
TOTAL EXPENSES	<u>1,477</u>	<u>0</u>	<u>339</u>
CHANGE IN NET ASSETS	(1,477)	0	56
BEGINNING NET ASSETS	<u>1,477</u>	<u>122</u>	<u>314</u>
ENDING NET ASSETS	\$ <u><u>0</u></u>	\$ <u><u>122</u></u>	\$ <u><u>370</u></u>

See Independent Auditor's Report

Fund 3622 Brown Advisory Committee	Fund 3631 Doniphan Co Advisory Committee	Fund 3641 Jackson Co Advisory Committee	Fund 3671 Marshall Advisory Committee	Fund 3901 Agency Non-Federal	Total
\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
1,238	1,342	1,039	0	271	3,890
0	0	0	0	210	605
0	11	0	0	1,685	1,696
0	(172)	0	0	(20,811)	(20,983)
<u>1,238</u>	<u>1,181</u>	<u>1,039</u>	<u>0</u>	<u>(18,645)</u>	<u>(14,792)</u>
0	0	0	0	1,225	2,702
0	0	0	0	26	26
0	0	0	0	4	4
0	8	0	0	323	334
<u>1,238</u>	<u>584</u>	<u>616</u>	<u>100</u>	<u>2,869</u>	<u>5,743</u>
<u>1,238</u>	<u>592</u>	<u>616</u>	<u>100</u>	<u>4,447</u>	<u>8,809</u>
0	589	423	(100)	(23,092)	(23,601)
<u>0</u>	<u>462</u>	<u>90</u>	<u>100</u>	<u>76,997</u>	<u>79,562</u>
<u>\$ 0</u>	<u>\$ 1,051</u>	<u>\$ 513</u>	<u>\$ 0</u>	<u>\$ 53,905</u>	<u>\$ 55,961</u>

Northeast Kansas Community Action Program, Inc.

Schedule 21

**USDA, FOOD AND NUTRITION SERVICE
(TEAM NUTRITION GRANT) - 168KS1513503
SCHEDULE OF REVENUES AND EXPENSES COMPARED TO BUDGET
TEN MONTHS ENDED SEPTEMBER 29, 2019**

	Previous Six Month Period 12/1/2018- 3/31/2019	Fund 3222 Current Six Month Period 4/1/2019- 9/29/2019	Total Ten Month Period 12/1/2018- 9/29/2019
REVENUE			
Federal Revenue	\$ 1,734	\$ 0	\$ 1,734
Unearned Federal Revenue	(1,477)	1,477	0
TOTAL REVENUE	\$ <u>257</u>	\$ <u>1,477</u>	\$ <u>1,734</u>
EXPENSES			
Educational Supplies	\$ 257	\$ 1,477	\$ 1,734
TOTAL EXPENSES	\$ <u>257</u>	\$ <u>1,477</u>	\$ <u>1,734</u>

NOTES:

Grant period runs from December 1, 2018 to September 29, 2019.

In-Kind revenue and expenses are not included in this schedule as it is not required as part of the grant.

Budget		Variance (Over)/Under	
\$	1,734	\$	0
	<u>0</u>		<u>0</u>
\$	<u>1,734</u>	\$	<u>0</u>
#	<u>0</u>	\$	<u>(1,734)</u>
\$	<u>0</u>	\$	<u>(1,734)</u>

Northeast Kansas Community Action Program, Inc.

Schedule 22

SCHEDULE OF FINANCIAL POSITION MANAGEMENT & GENERAL

March 31, 2020

	Fund 3900	Fund 3900	Fund 9000
	General	Fixed Assets	Indirect Cost Pool
ASSETS			
Current Assets:			
Cash	\$ 269,581	\$ 0	\$ (1,570,861)
Accounts Receivable	7,814	0	(270)
Inventory	539	0	0
Prepaid Expenses & Other	1,204	0	28,599
<i>Total current assets</i>	<u>279,138</u>	<u>0</u>	<u>(1,542,532)</u>
Fixed Assets:			
Property and Equipment	0	2,899,345	0
Less accumulated depreciation	<u>0</u>	<u>(1,939,328)</u>	<u>0</u>
<i>Total Fixed Assets</i>	<u>0</u>	<u>960,017</u>	<u>0</u>
<i>Total assets</i>	<u>\$ 279,138</u>	<u>\$ 960,017</u>	<u>\$ (1,542,532)</u>
LIABILITIES AND NET ASSETS			
Current Liabilities:			
Accounts Payable	\$ 183	\$ 0	\$ 26,111
Accrued Payroll and Related Expenses	0	0	37,330
Accrued Compensated Absences	65,610	0	0
Reserve Accounts	19,332	0	0
Current portion of long-term debt	<u>0</u>	<u>13,205</u>	<u>0</u>
<i>Total current liabilities</i>	<u>85,125</u>	<u>13,205</u>	<u>63,441</u>
Notes Payable	<u>0</u>	<u>115,329</u>	<u>0</u>
<i>Total Liabilities</i>	<u>85,125</u>	<u>128,534</u>	<u>63,441</u>
Net assets			
Net Assets Without Donor Restrictions			
Undesignated	7,853	831,483	(1,605,973)
Board-designated	<u>186,160</u>	<u>0</u>	<u>0</u>
Total Net Assets Without donor restriction	<u>194,013</u>	<u>831,483</u>	<u>(1,605,973)</u>
Net Assets With Donor Restrictions	<u>0</u>	<u>0</u>	<u>0</u>
<i>Total net assets</i>	<u>194,013</u>	<u>831,483</u>	<u>(1,605,973)</u>
<i>Total liabilities and net assets</i>	<u>\$ 279,138</u>	<u>\$ 960,017</u>	<u>\$ (1,542,532)</u>

See Independent Auditor's Report

Fund 9001 Indirect Cost Pool Entry	Fund 9400 Copy Cost Pool	Fund 9401 Copy Cost Pool Entry	Fund 9600 Shared Vehicle Cost	Fund 9601 Shared Vehicle Cost Entry	Total
\$ 1,605,910	\$ (1,850)	\$ 1,850	\$ (190,418)	\$ 192,502	\$ 306,714
0	0	0	0	0	7,544
0	0	0	0	0	539
0	0	0	0	0	29,803
<u>1,605,910</u>	<u>(1,850)</u>	<u>1,850</u>	<u>(190,418)</u>	<u>192,502</u>	<u>344,600</u>
0	0	0	0	0	2,899,345
0	0	0	0	0	(1,939,328)
0	0	0	0	0	960,017
<u>\$ 1,605,910</u>	<u>\$ (1,850)</u>	<u>\$ 1,850</u>	<u>\$ (190,418)</u>	<u>\$ 192,502</u>	<u>\$ 1,304,617</u>
\$ 0	\$ 0	\$ 0	\$ 2,084	\$ 0	\$ 28,378
0	0	0	0	0	37,330
0	0	0	0	0	65,610
0	0	0	0	0	19,332
0	0	0	0	0	13,205
<u>0</u>	<u>0</u>	<u>0</u>	<u>2,084</u>	<u>0</u>	<u>163,855</u>
0	0	0	0	0	115,329
0	0	0	2,084	0	279,184
1,605,910	(1,850)	1,850	(192,502)	192,502	839,273
0	0	0	0	0	186,160
<u>1,605,910</u>	<u>(1,850)</u>	<u>1,850</u>	<u>(192,502)</u>	<u>192,502</u>	<u>1,025,433</u>
0	0	0	0	0	0
<u>1,605,910</u>	<u>(1,850)</u>	<u>1,850</u>	<u>(192,502)</u>	<u>192,502</u>	<u>1,025,433</u>
<u>\$ 1,605,910</u>	<u>\$ (1,850)</u>	<u>\$ 1,850</u>	<u>\$ (190,418)</u>	<u>\$ 192,502</u>	<u>\$ 1,304,617</u>

See Independent Auditor's Report

Northeast Kansas Community Action Program, Inc.

Schedule 23

SCHEDULE OF ACTIVITIES FOR MANAGEMENT & GENERAL

Year Ended March 31, 2020

	Fund 3900	Fund 9000	Total
	General	Indirect Cost Pool	Management & General
REVENUE			
Grant Revenue	\$ 0	\$ 0	\$ 0
Other	535	0	535
Gain (loss) on equip disposals	6,100	0	6,100
TOTAL REVENUE	<u>6,635</u>	<u>0</u>	<u>6,635</u>
EXPENSES			
Personnel	0	501,351	501,351
Fringe Benefits	0	128,970	128,970
Equipment	0	0	0
Computer	0	58,606	58,606
Supplies	0	40,507	40,507
Rent/Utilities	0	10,345	10,345
Facility Repair/Maintenance	0	10,936	10,936
Mortgage	0	0	0
Professional Fees	0	26,091	26,091
Communications	0	15,284	15,284
Vehicle	2,950	1,500	4,450
Insurance	0	3,659	3,659
Travel	0	5,469	5,469
Registration	0	4,435	4,435
Tuition and Books	0	315	315
Depreciation	0	0	0
Interest	0	0	0
Other	3,537	6,188	9,725
Direct Customer Services	0	2,620	2,620
TOTAL EXPENSES	<u>6,487</u>	<u>816,276</u>	<u>822,763</u>
CHANGE IN NET ASSETS	148	(816,276)	(816,128)
BEGINNING NET ASSETS	<u>193,865</u>	<u>(789,697)</u>	<u>(595,832)</u>
ENDING NET ASSETS	<u>\$ 194,013</u>	<u>\$ (1,605,973)</u>	<u>\$ (1,411,960)</u>

See Independent Auditor's Report

Fund 9001 Indirect Cost Pool Entry	Fund 9400 Copy Cost Pool	Fund 9401 Copy Cost Pool Entry	Fund 9600 Shared Vehicle Cost	Fund 9601 Shared Vehicle Cost Entry
\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
0	0	0	0	0
0	0	0	0	0
0	0	0	0	0
(501,351)	0	0	0	0
(128,970)	0	0	0	0
0	0	0	0	0
(58,606)	0	0	0	0
(40,507)	986	(986)	0	0
(10,345)	0	0	0	0
(10,936)	0	0	0	0
0	0	0	0	0
(26,091)	0	0	0	0
(15,284)	0	0	0	0
(1,500)	0	0	95,915	(95,915)
(3,659)	0	0	0	0
(5,469)	0	0	0	0
(4,435)	0	0	0	0
(315)	0	0	0	0
0	0	0	0	0
0	0	0	0	0
(6,188)	0	0	0	0
(2,620)	0	0	0	0
(816,276)	986	(986)	95,915	(95,915)
816,276	(986)	986	(95,915)	95,915
789,634	(864)	864	(96,587)	96,587
\$ 1,605,910	\$ (1,850)	\$ 1,850	\$ (192,502)	\$ 192,502

See Independent Auditor's Report

Northeast Kansas Community Action Program, Inc.

Schedule 23

SCHEDULE OF ACTIVITIES FOR MANAGEMENT & GENERAL

Year Ended March 31, 2020

	Net		
	Management	Fund 3900	
	<u>& General</u>	<u>Fixed Assets</u>	<u>Total</u>
REVENUE			
Grant Revenue	\$ 0	\$ 0	\$ 0
Other	535	0	1,605
Gain (loss) on equip disposals	6,100	0	18,300
TOTAL REVENUE	<u>6,635</u>	<u>0</u>	<u>19,905</u>
EXPENSES			
Personnel	0	0	501,351
Fringe Benefits	0	0	128,970
Equipment	0	(126,510)	(126,510)
Computer	0	0	58,606
Supplies	0	0	40,507
Rent/Utilities	0	0	10,345
Facility Repair/Maintenance	0	0	10,936
Mortgage	0	(19,332)	(19,332)
Professional Fees	0	0	26,091
Communications	0	0	15,284
Vehicle	2,950	0	10,350
Insurance	0	0	3,659
Travel	0	0	5,469
Registration	0	0	4,435
Tuition and Books	0	0	315
Depreciation	0	247,512	247,512
Interest	0	6,723	6,723
Other	3,537	0	16,799
Direct Customer Services	0	0	2,620
TOTAL EXPENSES	<u>6,487</u>	<u>108,393</u>	<u>944,130</u>
CHANGE IN NET ASSETS	148	(108,393)	(924,225)
BEGINNING NET ASSETS	<u>96,587</u>	<u>939,876</u>	<u>634,433</u>
ENDING NET ASSETS	<u>\$ 96,735</u>	<u>\$ 831,483</u>	<u>\$ (289,792)</u>

See Independent Auditor's Report

NORTHEAST KANSAS COMMUNITY ACTION PROGRAM, INC.

Schedule 24

**SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS
FOR THE YEAR ENDED MARCH 31, 2020**

Federal CFDA Number	Federal Program
U.S. DEPARTMENT OF AGRICULTURE	
Passed through Kansas Department of Education:	
10.558	Child and Adult Care Food Program Child and Adult Care Food Program
10.574	Team Nutrition Grants
Total U.S. Department of Agriculture	
U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT	
Passed through Kansas Housing Resources Corporation:	
14.231	Emergency Shelter Grant Program - Homeless Prevention Emergency Shelter Grant Program - Rehousing Emergency Shelter Grant Program - Homeless Prevention Emergency Shelter Grant Program - Rehousing Emergency Shelter Grant Program - HMIS
Passed through Kansas Housing Resources Corporation:	
14.239	Home Investment Partnership Program - Tenant Based Rental Assistance Home Investment Partnership Program - Tenant Based Rental Assistance Home Investment Partnership Program - Tenant Based Rental Assistance
Direct Program:	
14.267	Continuum of Care Program Continuum of Care Program
14.896	Family Self-Sufficiency Program Family Self-Sufficiency Program

The accompanying notes are an integral part of this statement.

See Independent Auditor's Report

Pass-Through Entity Identifying Number	Federal Grants	Federal Expenditures
P0006-CTR-2018/2019	\$ 33,714	\$ 41,009
P0006-CTR-2019/2020	117,302	88,600
Total	151,016	129,609
168KS1513503	0	1,477
Total	0	1,477
	\$ 151,016	\$ 131,086
ESG-FFY2018	\$ 4,437	\$ 4,437
ESG-FFY2018	4,820	4,820
ESG-FFY2019	15,142	12,664
ESG-FFY2019	1,524	1,440
ESG-FFY2019	350	350
Total	26,273	23,711
M-16-SG-20-150	32,420	32,420
M-17-SG-20-150	187,712	187,712
M-18-SG-20-170	48,974	48,999
Total	269,106	269,131
KS0057L7P071708	81,744	81,744
KS0057L7P071809	110,106	111,000
Total	191,850	192,744
FSS18KS2493-01-00	46,219	46,301
FSS20KS3387-01-00	17,123	17,123
Total	63,342	63,424

See Independent Auditor's Report

NORTHEAST KANSAS COMMUNITY ACTION PROGRAM, INC.

Schedule 24

**SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS
FOR THE YEAR ENDED MARCH 31, 2020**

Federal CFDA Number	Federal Program
	Direct Program:
14.871	Section 8 - Housing Choice Vouchers (Housing Voucher Cluster)
	Total U.S. Department of Housing and Urban Development
	U.S. DEPARTMENT OF HEALTH AND HUMAN SERVICES
	Passed through Kansas Housing Resources Corporation:
93.569	Community Services Block Grant
	Community Services Block Grant
	Community Services Block Grant
	Direct Program:
93.600	Head Start
	Early Head Start
	Head Start
	Early Head Start
	Total U.S. Department of Health and Human Services

Total Expenditures of Federal Awards

*Per HUD Accounting Brief No. 10, the amount reported on the SEFA for the HCV program should equal the amount disbursed by HUD to the agency.

The accompanying notes are an integral part of this statement.

Pass-Through Entity Identifying Number	Federal Grants	Federal Expenditures
KS168	677,991	686,294
Total	677,991	686,294
	\$ 1,228,562	\$ 1,235,304
18 CSBG 05	\$ 0	\$ 39,261
19 CSBG 05	474,152	408,181
18 DISC 05B	5,000	5,000
Total	479,152	452,442
07CH7068-06	760,220	760,220
07CH7068-06	320,685	320,685
07CH011099-01	3,779,908	3,779,908
07CH011099-01	975,784	975,784
Total	\$ 5,836,597	\$ 5,836,597
	\$ 6,315,749	\$ 6,289,039
	\$ 7,695,327	\$ 7,655,429

See Independent Auditor's Report

Northeast Kansas Community Action Program, Inc.

NOTES TO SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS

For the year ended March 31, 2020

NOTE A. BASIS OF PRESENTATION

The accompanying schedule of expenditures of federal awards (the schedule) includes the federal grant activity of Northeast Kansas Community Action Program, Inc. under programs of the federal government for the year ended March 31, 2020. The information in this schedule is presented in accordance with the requirements of Title 2 U.S. Code of Federal Regulations Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). Because the Schedule presents only a select portion of the operations of Northeast Kansas Community Action Program, Inc., it is not intended to and does not present the financial position, changes in net assets or cash flows of Northeast Kansas Community Action Program, Inc.

NOTE B. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Expenditures are reported on the accrual basis of accounting. Such expenditures are recognized following, as applicable, either the cost principles in OMB Circular A-122, Cost Principles for Non Profit Organizations, or the cost principles contained in Title 2 U.S. Code of Federal Regulations Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards (Uniform Guidance), wherein certain types of expenditures are not allowed or are limited as to reimbursement. The Organization has elected not to use the 10% de minimus indirect cost rate as allowed under the Uniform Guidance.

NOTE D. SUB-GRANTEES

There were no federal funds passed through to sub-recipients during the fiscal year.

SPECIAL REPORTS

INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

Board of Directors
Northeast Kansas Community Action Program Inc.
Hiawatha, KS

We have audited, in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of Northeast Kansas Community Action Program, Inc. (a nonprofit organization), which comprise the statement of financial position as of March 31, 2020, and the related statement of activities and cash flows for the year then ended, and the related notes to the financial statements, and have issued our report thereon dated September 29, 2020.

Internal Control over Financial Reporting

In planning and performing our audit of the financial statements, we considered Northeast Kansas Community Action Program, Inc.'s internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of Northeast Kansas Community Action Program, Inc.'s internal control. Accordingly, we do not express an opinion on the effectiveness of Northeast Kansas Community Action Program, Inc.'s internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent or detect and correct misstatements on a timely basis. A *material weakness* is deficiency, or combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

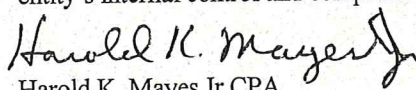
Our consideration of the internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether Northeast Kansas Community action Program, Inc.'s financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.


Harold K. Mayes Jr CPA
Agler & Gaeddert, Chartered
Ottawa, KS
October 1, 2020



INDEPENDENT AUDITOR'S REPORT ON COMPLIANCE FOR EACH MAJOR PROGRAM AND ON INTERNAL CONTROL OVER COMPLIANCE REQUIRED BY THE UNIFORM GUIDANCE

Board of Directors
Northeast Kansas Community Action Program Inc.
Hiawatha, KS

Report on Compliance for Each Major Federal Program

We have audited Northeast Kansas Community Action Program, Inc.'s compliance with the types of compliance requirements described in the *OMB Compliance Supplement* that could have a direct and material effect on each Northeast Kansas Community Action Program Inc.'s major federal programs for the year ended March 31, 2020. Northeast Kansas Community Action Program, Inc.'s major federal programs are identified in the summary of auditor's results section of the accompanying schedule of findings and questioned costs.

Management's Responsibility

Management is responsible for compliance with federal statutes, regulations, and the terms and conditions of its federal awards applicable to its federal programs.

Auditor's Responsibility

Our responsibility is to express an opinion on compliance for each of Northeast Kansas Community Action Program, Inc.'s major federal programs based on our audit of the types of compliance requirements referred to above. We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States; and the audit requirements of Title 2 U.S. *Code of Federal Regulations* Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). Those standards and the Uniform Guidance require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal program occurred. An audit includes examining, on a test basis, evidence about Northeast Kansas Community Action Program, Inc.'s compliance with those requirements and performing such other procedures as we considered necessary in the circumstances.

We believe that our audit provides a reasonable basis for our opinion on compliance for each major federal program. However, our audit does not provide a legal determination on Northeast Kansas Community Action Program, Inc.'s compliance.

Opinion on Compliance for Each Major Federal Program

In our opinion, Northeast Kansas Community Action Program, Inc. complied, in all material respects, with the types of compliance requirements referred to above that could have a direct and material effect on each of its other major federal programs identified in the summary of auditor's results section of the accompanying schedule of findings and questioned costs for the year ended March 31, 2020.

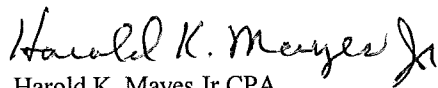
Report on Internal Control Over Compliance

Management of Northeast Kansas Community Action Program is responsible for establishing and maintaining effective internal control over compliance with the types of compliance requirements referred to above. In planning and performing our audit of compliance, we considered Northeast Kansas Community Action Program Inc.'s internal control over compliance with the types of requirements that could have a direct and material effect on each major federal program to determine the auditing procedures that are appropriate in the circumstances for the purpose of expressing an opinion on compliance for each major federal program and to test and report on internal control over compliance in accordance with the Uniform Guidance, but not for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, we do not express an opinion on the effectiveness of Northeast Kansas Community Action Program Inc.'s internal control over compliance.

A deficiency in internal control over compliance exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal program on a timely basis. *A material weakness in internal control over compliance* is a deficiency, or combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program will not be prevented, or detected and corrected, on a timely basis. *A significant deficiency in internal control over compliance* is a deficiency, or combination of deficiencies, in internal control over compliance with a type of compliance requirement of a federal program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the preceding paragraph and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies. We did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based upon requirements of the *Uniform Guidance*. Accordingly, this report is not suitable for any other purpose.



Harold K. Mayes Jr CPA
Agler & Gaeddert, Chartered
Ottawa, KS
October 1, 2020

Northeast Kansas Community Action Program, Inc.

SCHEDULE OF FINDINGS AND QUESTIONED COSTS

For the Year Ended March 31, 2020

SUMMARY OF AUDITOR'S RESULTS

Financial Statements

Type of report the auditor issued on whether the financial statement audited was prepared in accordance with GAAP

Unmodified

Internal control over financial reporting:

Material weakness(es) identified?

No

Significant deficiencies identified not considered to be material weaknesses:

None reported

Noncompliance material to financial statements noted?

No

Federal Awards

Internal control over major programs:

Material weakness(es) identified?

No

Significant deficiencies identified not considered to be material weaknesses:

None noted

Type of auditor's report issued on compliance for major programs:

Unmodified

Any audit findings disclosed that are required to be reported in accordance with Title 2 U.S. Code of Federal Regulations Part 200, Uniform Administrative Requirements, Cost principles, and Audit Requirements for Federal awards

No

Identification of major programs:

<u>CFDA Number's</u>	<u>Name of Federal Program or Cluster</u>	<u>Amount</u>
Head Start		
93.600	Head Start	\$ 760,220
93.600	Early Head Start	320,685
93.600	Head Start	3,779,908
93.600	Early Head Start	975,784
		<u>\$ 5,836,597</u>
	Dollar threshold used to distinguish between Type A and Type B programs	<u>\$ 750,000</u>
	Auditee qualified as a low-risk auditee?	Yes

Northeast Kansas Community Action Program, Inc.

STATUS OF PRIOR YEAR FINDINGS AND QUESTIONED COSTS

For the Year Ended March 31, 2020

Section II - Financial Statement Findings:	No matters reported
Section III - Federal Award Findings and Questioned costs	No matters reported